

Rate Contract RFP Template
For
IT and IT Related Goods and Services
For
Andhra Pradesh Technology Services Ltd.
August 2015

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1 Tender Notice

Tender call notice for procurement of IT and IT Related Goods and Services (Hardware, Software, Networking etc.) under Rate Contract basis

Time schedule of various tender related events:

Bid calling date	<Specify Date>
Pre-bid conference date/time (group I& group II)	<Specify Date & time>
Bid closing date/time	<Specify Date & time>
Bid Document Fee	<Specify Fees in INR>
APTS Contact person	<Specify Contact name & designation>
Email IDs	<Specify email ID>
APTS Reference No.	<Specify reference ID>

For further details regarding detailed tender notification, specifications and digital certificate please visit <http://www.aps.gov.in> . Purchase of tender document is mandatory for participating in the pre-bid meeting.

2 Section A

2.1 Rate Contract

A **Rate Contract (RC)** is a procurement strategy aimed at standardizing procurement prices for commonly procured items and services. The prices are fixed for defined period.

A.P. Technology Services Ltd (APTS), the Nodal Agency for IT related procurement will finalize Rate Contracts by following Open Competitive Bidding (OCB), issue the notification to the successful RC vendors. The vendor management shall be responsibility of APTS, including addressing the short supply issues with the vendors. A rate contract shall be effective for a minimum period of <6> month and shall be in force till the next Rate Contract is announced. The rate contract shall be reviewed every month for obsolescence of products and addition of any new products. All the items available in RC can be procured by all Government Departments, Corporation, and Societies from the RC empanelled vendors only.

Note: All the items to be procured under the Rate Contract should follow the Government of Andhra Pradesh Procurement Policy (GO 12 dated 08.06.2015 of ITE&C dept.).

2.2 Time schedule of various tender related events

Bid calling date	<Specify Date>
Pre-bid conference date/time (Group I)	<Specify Date and Time>
Pre-bid conference date/time (Group II)	<Specify Date and Time>
Last date/time for clarification	<Specify Date and Time>
Last date/time for sale of bid documents	<Specify Date and Time>
Bid closing date/time (Group I)	<Specify Date and Time>
Bid closing date/time (Group II)	<Specify Date and Time>
Bid opening date/time (Group I)	<Specify Date and Time>
Bid opening date/time (Group II)	<Specify Date and Time>
Bid Document Fee	<Specify Fees for Group I and Group II>
APTS Contact person	<Specify Contact name & designation>
Reference No.	<Specify reference ID>

2.3 The Goods and Services or material required

Supply of Computer Hardware and other items under Fixed Price Rate contract basis to various Government Department, Corporations & Educational Institutions across the state of Andhra Pradesh through Andhra Pradesh Technology Services Ltd (APTS).The rates

finalized through this rate contract process shall in general, shall be applicable for every orders, which have an estimated value up to Rs. 5 Cr. All those orders, which have an estimated value of more than Rs.5 Cr. shall not be governed by these rates. The successful bidder has to supply, install and commission the goods and services related to computer hardware and other items as the case may be.

2.4 Group-I items

<<specify the items to be procured along with their descriptions, Illustrative examples are shown below>>

1. SERVERS - Schedule-1

<<Schedule containing the Technical Specifications to be attached in Annexure>>

- warranty 3 years
- AMC for 4th& 5th year to be quoted
- EMD - Rs.2,50,000
- PBG – Equivalent amount as EMD

Table - Intel Processor Servers

S.No	Item ID	Items Particulars
1.	TS-01	Tower – Servers – Quad Core E3-1220v3 Processor (3.1GHz, 8MB L3 Cache)
2.	TS-02	Tower - Servers - 2 x Intel Xeon Octa core Processor E5-2630 v3 (2.4GHz 20M Cache, 1.90 GHz)
3.	RS-03	Rack - Servers - 2 x Intel Xeon Quad core Processor E5-2623 v3 (10MB Cache, 3.0 GHz)
4.	RS-04	Rack – Servers - 2 x Intel Xeon hexa core Processor E5-2620 v3 (15MB Cache, 2.4 GHz)
5	RS-05	Rack - Servers - 2 x Intel Xeon Octa core Processor E5-2630 v3 (20MB Cache, 2.3 GHz)
6.	RS-06	Rack Servers - 2 x Intel Xeon 10 core Processor E5-2650 v3 (25 MB Cache, 2.3 GHz)
7.	RS-07	Rack Servers - 4 x Intel Xeon 10 core Processor E7-4820 v3 populated with 2 CPUs (25MB Cache, 1.90 GHz)
8.	RS-08	Rack Servers - 4 x Intel Xeon 14 core Processor E7-4850 v3 populated with 4 CPUs (35MB Cache, 2.20 GHz)
9.	RS-09	Rack Servers - 4 x Intel Xeon 18 core Processor E7-8870 v2 populated with 4 CPUs (45MB Cache, 2.1 GHz)

Table - AMD Processor Servers

S.No	Item ID	Items Particulars
1.	TS-01	Tower – Servers - <u>AMD Opteron™ processor Model 4334</u>
2.	TS-02	Tower - Servers - 2 x <u>AMD Opteron™ processor Model 6386 SE</u>
3.	RS-03	Rack - Servers - 2 x <u>AMD Opteron™ processor Model 4334</u>
4.	RS-04	Rack – Servers - 2 x <u>AMD Opteron™ processor Model 6376</u>
5	RS-05	Rack - Servers - 2 x <u>AMD Opteron™ processor Model 6386 SE</u>
6.	RS-06	Rack Servers - 2 x Opteron 6386 Processor
7.	RS-07	Rack Servers - 4 x Opteron 6386 Processor populated with 2 CPUs
8.	RS-08	Rack Servers - 4 x Opteron 6386 Processor populated with 4 CPUs

2. Desktops - Schedule-2

<<Schedule containing the Technical Specifications to be attached in Annexure>>

- warranty 3 years
- AMC for 4th, 5th year to be quoted
- EMD –Category wise
- PBG – Equivalent amount as EMD

Table - Desktops

S.No.	Item ID	DESKTOPS-Category-Q –Sch-2.1	EMD
1.	D-01	PC01-Desktop – Dual core 3240	Rs.2,50,000
2.	D-02	PC02-Desktop – i3 processor – 4160	
3.	D-03	PC03-Desktop – i3 processor - 4330	
4.	D-04	PC03-Desktop – i5 processor - 4590	
5.	D-05	PC03-Desktop - i7 processor - 4790	
		DESKTOPS-Category-H –Sch-2.2	
6.	D-06	PC05-Desktop - dual core 3240	Rs.2,50,000
7.	D-07	PC06-Desktop – i3 processor - 4160	
8.	D-08	PC06-Desktop – i3 processor - 4330	
9.	D-09	PC07-Desktop – i5 processor - 4590	
10.	D-10	PC08-Desktop – i7 processor - 4790	
		DESKTOPS-Category-A1 –Sch-2.3	
11.	D-11	PC09-Desktop-AMD A6 7400/ AMD A6 7400B	Rs.2,50,000
12.	D-12	PC010-Desktop-AMD A8 7600/ AMD A8 7600B	
13.	D-13	PC011-Desktop-AMD A10 7800/ AMD A10 7800B	
14.	D-14	PC012-Desktop-AMD A4 7300/ AMD A4 7300B	

2.5 Group – II Items

<<specify the items to be procured along with their descriptions, Illustrative examples are shown below>>

1. Air Conditioners - Schedule-3

<<Schedule containing the Technical Specifications to be attached in Annexure>>

- warranty 3 years
- AMC for 4th & 5th year to be quoted
- EMD – Rs. 25,000/-
- PBG – Equivalent amount as of EMD

Table – Air Conditioners

S.No.	Item ID	Items Particulars
1.	AIR CONDITIONNERS 3*	AC01–Split Air Conditioner - 1.0 Ton
2.		AC02– Split Air Conditioner - 1.5 Ton
3.		AC03- Split Air Conditioner - 2.0 Ton
4.	AIR CONDITIONNERS 5*	AC01–Split Air Conditioner - 1.0 Ton
5.		AC02– Split Air Conditioner - 1.5 Ton
6.		AC03- Split Air Conditioner - 2.0 Ton

2. LCD Projectors - Schedule-4

<<Schedule containing the Technical Specifications to be attached in Annexure>>

- warranty 3 years
- AMC for 4th & 5th year to be quoted
- EMD – Rs. 25,000/-
- PBG – Equivalent amount as of EMD

Table - LCD Projectors

S.No	Item ID	Items Particulars
1	PROJECTORS	LCD-01 to LCD-07 LCD Projectors

3. DLP Projectors - Schedule-5

<<Schedule containing the Technical Specifications to be attached in Annexure>>

- warranty 3 years
- AMC for 4th & 5th year to be quoted

- EMD – Rs. 25,000/-
- PBG – Equivalent amount as of EMD

Table – DLP Projectors

S. No	Item ID	Items Particulars
1	Sch-5 DLP Projectors	DLP-01 to DLP-07 DLP Projector

Note : Evaluation criteria	
1	Bidder has the option to choose to bid any number of schedules. The bidder can quote one or more items in a schedule or sub schedule for bidding.
2	The EMD shall be for the schedule or the sub schedule even though the Bidder is quoting for single item in a schedule or sub schedule. The bids with partial EMD will be treated as non-responsive and not considered for the next stage of evaluation.
3	The bidders who quote for any item has must and should to quote for add on items of that item also. Bidders who do not quote for add on items will be disqualified and their bids will not be considered for evaluation.
4	L1 bidder will be evaluated based on the lowest quote received for that item. For add-on items, L1 bidder to match the lowest quote received for that item. If the L1 bidder is not willing to match the lowest price for any add on item, that item will be dropped from the RC.

2.6 Payment modalities

S.No	If order is placed by APTS	
1.	For all items (except items mentioned in Sl. no 2)	80% of the PO value upon delivery and successful installation 20% will be released upon successful completion of Acceptance Test by APTS. In case Acceptance Test is not done within 60 days from the date of submission of all supporting documents pertaining to delivery and installation (with delivery challan and installation report), 20% Amount will be released against submission of separate additional BG (valid for 2 months or 60 days) of the payable amount.
2.	For the items viz., : Copiers / Fax Machines / Air-conditioners, Gen-sets	For the Copiers/Fax Machines/Air-conditioners Phase-I: 80% of the PO value upon delivery and successful Installation. Phase-II : Balance 20% will be released upon submission of Satisfactory performance certificate/report
3.	Site not ready case:	In-case the site is not ready for any item in the tender: 70% of the cost the equipment for that site will be released on submission of Site not ready certificate from the user.
4	Mode of Payment	All payments shall be made through RTGS/NEFT/Treasury/PAO EFMS
Note: 1. For carrying out Acceptance Test for 2 nd time, in-case of shortfall/part shipment/ malfunctioning / defective equipment for the same order for the same user an amount of <Specify amount in INR> per location will be deducted from the vendor payment due or Performance guarantee.		

2.7 Delivery Period

a)	From the date of indent though PO by the APTS/Department all the items should be supplied to user organization.
b)	For locations within Hyderabad: <specify days> working days if it is a single office/site where the entire equipment is to be supplied & installed.
c)	For locations within Hyderabad: <specify days> working days if it is Multiple locations where the entire equipment is to be supplied & installed.
d)	For locations outside Hyderabad: <specify weeks> weeks if it is a single office/site where the entire equipment is to be supplied & installed.
e)	For locations outside Hyderabad: <specify weeks> weeks if it is Multiple locations where the entire equipment is to be supplied & installed.

2.8 SLA for performance during maintenance period

S. No.	Description																											
1	The original call log for all the logged calls of complaints & calls closed status should be sent by email to Department on fortnightly basis for monitoring.																											
2	Along with the above mentioned call log, a date wise abstract of calls logged and repair status within SLA and outside SLA should be provided to Department in the following format with supporting call reports duly signed by the user:																											
3	<table border="1"> <thead> <tr> <th colspan="9">Calls closed</th> </tr> <tr> <th>Date</th> <th>No. of calls logged</th> <th>Within 24 hours</th> <th>Within 48hrs</th> <th>Within 72hrs</th> <th>Within 96hrs</th> <th>Within 5 days</th> <th>Within 10 days</th> <th>Within 15days</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Calls closed									Date	No. of calls logged	Within 24 hours	Within 48hrs	Within 72hrs	Within 96hrs	Within 5 days	Within 10 days	Within 15days									
Calls closed																												
Date	No. of calls logged	Within 24 hours	Within 48hrs	Within 72hrs	Within 96hrs	Within 5 days	Within 10 days	Within 15days																				
4	<ul style="list-style-type: none"> The above table may be used for calculation of penalties for not meeting the SLA requirements during maintenance/warranty period. Copy of the SLA promptly filled in the details should be given by every 16th and 30th of the month to Department. 																											

3 Section B – Pre Qualification Evaluation Criteria

	The pre-qualification criterion has been described in this section. The bidder would be evaluated based on the pre-qualification and technical evaluation bid submitted by the bidder. The bidder must provide a signed copy of the following table with appropriate information along with the pre-qualification.				
1)	The bidder should be a manufacturer/ authorized representative of a manufacturer/whole sale dealer and should be in business of manufacture and or supply and maintenance of the offered items for a minimum period of <specify years> years in AP as on bid calling date.				
2)	The Manufacturer’s Authorization Form specific to this tender should be submitted as per the Annexure-III. (Ink signed copy to be submitted)				
3)	The bidder/OEM should have at least <specify number> service centers in different locations of Andhra Pradesh with minimum <specify number> services personnel at each service center as on bid calling date. To provide details in the proforma Form P-4 or undertaking to open service centres to be submitted.				
4)	The bidder should furnish the information on major past supplies under the relevant product/services and satisfactory performance for any two of the Financial years out of the last three financial years.				
5)	The bidder should have minimum turnovers during the last three financial years as specified below (Illustrative Example):				
	A	B	C	D	E
	S. No.	Item name	Financial year	Offered item’s cumulative Sales turnover in 3Yrs (nos.)	Bidder’s cumulative Financial Turnover during FY 2012-15
	1.	Servers	2012-15	30	Rs.60Cr
	2.	Desktop computers	2012-15	3000	
	3.	Laptops	2012-15	300	
	4.	Printers	2012-15	300	
	5.	1KVA UPS capacity and above Note : 600VA UPS is not considered	2012-15	600	Rs.6 Cr
	6.	Tablet PCs	2012-15	1000	Rs.6Cr
	7.	Routers	2012-15	5	Rs. 3Cr
	8.	Switches	2012-15	5	
	9.	Air Conditioner	2012-15	150	Rs.50Lacs

	10.	Generators	2012-15	100	Rs.50Lacs
	11.	Digital Copiers	2012-15	200	Rs.50Lacs
	12.	LCD Projectors	2012-15	100	Rs.50Lacs
	13.	Fax Machines	2012-15	100	Rs.50Lacs
	14.	Networking & Electrical Items	2012-15	100	Rs.50Lacs
	Note : Proof of sale of Items mentioned above to be submitted along with PQ bid in support for the claim				
6)	The bidder should have cumulative turnover of company/organization as mentioned in the Column E in the table above under during the last three financial years (Statutory Auditor's Certificate stating the annual sales turnover for the last three financial years)				
7)	The Net Worth of the bidder should be positive (Statutory Auditor's Certificate stating that the bidder has a positive net worth).				
8)	The bidder should submit the MAF specific to this tender issued by OEM/ Principal authorizing the bidder to submit the bid for tendering which is deemed as an agreement in between the bidder and OEM/Principal for the support and spares till the warranty period.				
9)	Bidder should give a Declaration that the Bidder and its OEM/Principal has not been debarred/ blacklisted/any legal disputes as on bid calling date by any Central or State Govt. / Quasi -Govt. Departments or organizations for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices as per Format given in Form P7.				
	Note : Relevant documents in support of above should be furnished				

4 Section C - Important limits/values related to bid

S.No	Item	Description
1.	EMD	EMD to be submitted items wise in the name of Managing Director, APTS payable at Hyderabad as details given in Section A
2.	Bid Validity Period	90 days from the date of opening of bids
3.	EMD validity Period	<specify date> Note: EMD particulars to be furnished in the Annexure-EMD
4.	Warranty	As specified in the respective schedules.
5.	Up time & penalty for failure to maintain during warranty period for all items	The bidder should attend to the breakdown call within 24 Hours for the sites in District Headquarters & Head Office and within 48 Hours for the sites in other locations. If any spare parts are to be replaced the call shall be completed within 96 Hours excluding Govt. holidays from the date of attending the call. Failing which penalty is applicable as per terms & conditions.
6.	Period for furnishing performance security	Shall be submitted to APTS within 10 days from date of receipt of Notification of award.
7.	Performance security value	For entering in to Rate Contract: As specified in favour of The Managing Director, AP Technology Services Ltd./ Department. For individual purchase orders with purchase order value > Rs. 25,00,000/-: 10% of order value in favor of the purchaser.
8.	Performance security validity period	120 days beyond Warranty period
9.	RC allotment Period	Within 10 days from date of receipt of Notification of RC Allotment
10.	Payment terms	As specified
11.	LD for late deliveries	1% of the value of the late delivered or deemed late delivered goods for One week or part thereof, 1.5% for Second week or part thereof, 2% for Three week or part thereof and so on.
12.	Maximum LD for late deliveries	10% of value of late delivered or deemed late delivered goods. In-case of more than 3 instances of late delivery APTS /Department reserves the right to cancel Rate Contract

S.No	Item	Description						
		entered with the successful bidder and also forfeit PBG.						
13.	Penalty for failure to maintain quality as per specification	Cancellation of orders and forfeiture of performance security						
14.	Penalty for failure to maintain during warranty period	<p>If down time is more than the permissible down time following penalties shall apply (for every day beyond permissible window time penalty shall be imposed as mentioned below in the table)</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Penalty beyond permissible down time for every day or part thereof and soon.</th> </tr> </thead> <tbody> <tr> <td>Servers, Desktops PCs, Printers, Tablets, FPS, IRIS devices, POS devices</td> <td>0.4% of the total equipment cost at that site subject to a maximum of total equipment cost at that site</td> </tr> <tr> <td>UPS Air conditioners / Copiers Projectors/ Gen-sets/ Fax machines</td> <td>0.2% of the total cost of the equipment at that site subject to a maximum of total equipment cost at that site.</td> </tr> </tbody> </table> <p>*The penalty amount will be deducted from the amounts payable to the bidder by APTS/Department. Once this amount is exhausted, penalty amount will be recovered from the Performance Security. Once the Performance Security also exhausted, the bidder will be required to recoup the Performance Security. If the bidder fails to recoup the Performance Security, the bidder will be debarred from participating in tenders till the time the bidder recoups the Performance Security.</p>	Item	Penalty beyond permissible down time for every day or part thereof and soon.	Servers, Desktops PCs, Printers, Tablets, FPS, IRIS devices, POS devices	0.4% of the total equipment cost at that site subject to a maximum of total equipment cost at that site	UPS Air conditioners / Copiers Projectors/ Gen-sets/ Fax machines	0.2% of the total cost of the equipment at that site subject to a maximum of total equipment cost at that site.
Item	Penalty beyond permissible down time for every day or part thereof and soon.							
Servers, Desktops PCs, Printers, Tablets, FPS, IRIS devices, POS devices	0.4% of the total equipment cost at that site subject to a maximum of total equipment cost at that site							
UPS Air conditioners / Copiers Projectors/ Gen-sets/ Fax machines	0.2% of the total cost of the equipment at that site subject to a maximum of total equipment cost at that site.							
15.	Conditional bids	Conditional bids are not accepted						
16.	Options for the required equipment	<p>If the bidder submits options the bid will be treated as non-responsive.</p> <p>If the bidder wants to give option, they may submit it as separate bids along with separate EMD. This will be treated as separate bid for evaluation.</p>						
17.	Bid submission	Bidders are requested to submit the bids after issue of Minutes of the Pre-bid Meeting duly considering the changes made, if any, during the Pre-bid Meeting. Bidders are totally responsible for incorporating/ complying the						

S.No	Item	Description
		changes/amendments issued if any during Pre-bid Meeting in their bid.
18.	Eligibility Criteria	As specified in Section B
19.	Special Condition of Contract	These rates cannot and should not be used to place order on any vendor other than APTS identified Rate Contract vendor.
20.	Pre-Bid Meeting	The bidders who have purchased the bid document are only eligible to participate in the Pre-bid meeting to seek clarifications on the bid, if any. (Max.2/4 members are allowed on behalf of each bidder)
21.	Evaluation Criteria	Please refer RFP Section E

5 Section D – Technical Specifications

<<Detailed Technical specification of each item to be enclosed in Annexure>>

Note: i) All the bidders must submit the technical compliance statement for annexure in prescribed format (Form- T1) along with technical bid.

6 Section E – General Instructions to Bidders

6.1 Definitions

1. **Tender call or invitation for bids**, means the detailed notification seeking a set of solution(s), service(s), materials or any combination of them.
2. **Specification** means the functional and technical specifications or statement of work, as the case may be.
3. **Firm** means a company, authority, co-operative or any other organization incorporated under appropriate statute as is applicable in the country of incorporation.
4. **Bidder** means any firm offering the solution(s), service(s) and/or materials required in the tender call. The word vendor when used in the pre award period shall be synonymous with bidder and when used after award of the contract shall mean the successful bidder with whom APTS signs the contract for rendering of goods and services.
5. **Pre- qualification and Technical bid** means that part of the offer, which provides information to facilitate assessment by APTS, professional, technical and financial standing of the bidder, conformity to specifications etc.
6. **Financial Bid** means that part of the offer, that provides price schedule, total project costs etc.
7. **Three part Bid** means the pre-qualification bid, technical and financial bids.

8. **Goods and services** mean the solution(s), service(s), materials or a combination of them in the context of the tender call and specifications.
9. **The word goods** when used singly shall mean the hardware, firmware component of the goods and services.
10. **Maintenance period** means period mentioned in bid document for maintaining the systems beyond warranty period.
11. **APTS means** – Andhra Pradesh Technology Services Ltd.

6.2 General Eligibility

1. This invitation for bids is open to all firms within India, who are eligible to do business in India under relevant Indian laws as is in force at the time of bidding subject to meeting the pre-qualification criterion.
2. Bidders marked/considered by APTS to be ineligible to participate for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
3. Breach of general or specific instructions for bidding, general and special conditions of contract with APTS or any of its user organizations may make a firm ineligible to participate in bidding process.

6.3 Bid forms

1. Wherever a specific form is prescribed in the bid document, the bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. The templates of the Standard forms are mentioned in Section 10.
2. For all other cases the bidder shall design a form to hold the required information.

6.4 Cost of bidding

1. The bidder shall bear all costs associated with the preparation and submission of its bid, and APTS will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

2. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.
3. Bids will be accepted only from those who have paid the tender (RFP) document fee. A complete set of bidding documents (RFP) may be purchased by interested bidders from the APTS contact person upon payment of the bid document (RFP) price which is non-refundable. Payment of bid document (RFP) price should be by demand draft/ cashier's cheque or certified cheque drawn in favour of "The Managing Director, Andhra Pradesh Technology Services Ltd." and payable at Hyderabad (India).

6.5 Clarification of bidding documents

1. A prospective vendor requiring any clarification of the bidding documents may notify APTS contact person. Written copies / e-mail of the APTS response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the bidding documents.
2. The concerned person will respond to any request for clarification of bidding documents which it receives no later than bid clarification date mentioned in the notice prior to deadline for submission of bids prescribed in the tender notice. No clarification from any bidder shall be entertained after the close of date and time for seeking clarification mentioned in tender call notice. It is further clarified that APTS shall not entertain any correspondence regarding delay or non-receipt of clarification from APTS.

6.6 Pre-Bid Meeting

All those bidders who had purchased bid document can participate in the meeting to seek clarifications on the bid, if any.

6.7 Amendment of bidding documents

1. At any time prior to the deadline for submission of bids, APTS, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.

2. All prospective bidders those have received the bidding documents will be notified of the amendment apart from keeping the same on the website of APTS, and such modification will be binding on all bidders.
3. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the APTS, at its discretion, may extend the deadline for the submission of bids.

6.8 Period of validity of bids

1. Bids shall remain valid for the days or duration specified in the bid document, after the date of bid opening prescribed by APTS. A bid valid for a shorter period shall be rejected as non-responsive.
2. In exceptional circumstances, the APTS may solicit the bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended. A bidder granting the request will not be permitted to modify its bid.

6.9 Submission of bids

1. The bidders shall seal the pre-qualification, technical and financial or bids in separate envelopes, duly marking the envelopes as "Pre-qualification", "Technical bid" and "Financial bid", respectively.
2. The envelopes shall then be sealed in an outer envelope. The inner and outer envelopes shall:
 - a. be addressed to the APTS at the address given in the tender call;
 - b. bear the project name/title indicated in the tender call, and **bear a statement for** –
 - i. Pre-qualification bid "Do not open before bid opening day and time",
 - ii. Technical bid "Do not open until evaluation of Pre-qualification bid",
 - iii. Financial bid "Don't open until evaluation of technical bid"
3. The outer envelopes shall clearly indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late".
4. If the outer envelope is not sealed and marked as required above, APTS will assume no responsibility for the bid's misplacement or premature opening.
5. Bids shall be submitted at *<specify location>*.

6.10 Deadline for submission of bids

1. Bids must be submitted to APTS no later than the bid submission date and time specified in the tender call notice.
2. The APTS may, at its discretion, extend this deadline for the submission of bids by amending the tender call, in which case all rights and obligations of the APTS and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

6.11 Late bids

Any bid not received by the APTS contact person by the deadline for submission of bids will be rejected.

6.12 Withdrawal, Modification & Submission of Bids

1. The bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification including substitution or withdrawal of the bids, is received by the APTS prior to the deadline prescribed for submission of bids. All notices must be duly signed by an authorized representative and shall include a copy of authorization letter (power of attorney).
2. A notice may also be sent by an electronic means such as fax or email, but in this case may include a scan of the mailing receipt showing both the sender's and receiver's address for the signed hardcopy of the notice, and a scan of the power of attorney
3. The bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in a manner similar to the original bid.
4. Bids requested to be withdrawn in accordance with clause 6.12 (1) mentioned above, shall be returned unopened to the bidders.
5. No bid can be modified subsequent to the deadline for submission of bids.
6. No bid can be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity. Withdrawal of a bid during this interval will result in the forfeiture of its bid security (EMD).

6.13 General Business information

The bidder shall furnish general business information to facilitate assessment of its professional, technical and commercial capacity and reputation.

6.14 Earnest money deposit (EMD)

1. The bidder shall furnish, as part of its bid, a bid security for the amount specified in the tender call notice.
2. The bid security is required by APTS to:
 - a. assure bidder's continued interest till award of contract and
 - b. Conduct in accordance with bid conditions during the bid evaluation process.
3. The bid security shall be in Indian rupees and shall be a bank guarantee, or an irrevocable letter of credit or cashier's certified check, issued by a reputable bank scheduled in India and having at least one branch office in Hyderabad
4. Unsuccessful bidder's bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by APTS
5. The successful bidder's bid security will be discharged upon the bidder signing the contract, and furnishing the performance security,
6. The bid security may be forfeited:
 - a.) if a bidder withdraws its bid during the period of bid validity or
 - b.) in the case of a successful bidder, if the bidder fails:
 1. to sign the contract in time; or
 2. to furnish performance security.

6.15 Preparation of Pre-qualification bid

It shall contain of the following parts:

1. General business information
2. Turnover details
3. Major clients' details
4. Service center details
5. Bid security (EMD)
6. Any other relevant information

6.16 Preparation of technical bid

It shall consist of the following parts -

1. Technical documentation - confirmation to technical specifications etc.
2. Plan for in lab proof of concept, if required in tender call.

3. Plan for field demonstration if required in tender call
4. Detailed technical documentation, reference to various industry standards to which the goods and services included in vendor's offer conform, and other literature concerning the proposed solution. In particular, the vendors should identify areas in which their solution conforms to open standards and areas that are proprietary in nature. Justification about proprietary components in terms of functionality and performance should be given.
5. A statement about appropriateness of the product design and solution plan for operating conditions in India, including physical, infrastructure and human factors.
6. In the case of a bidder offering to supply goods under the contract which the bidder did not manufacture or otherwise produce, the bidder has been duly authorized by the good's manufacturer or producer to supply the goods in India.
7. A statement of the serviceable life of goods and services offered by the firm. Available sources of maintenance and technical support during the serviceable life. Available sources of spare parts, special tools, etc. Necessary for the proper and continuing functioning of the goods and services, for the serviceable life.

6.17 Preparation of financial bid

- 1. Overview of financial bid** - The financial bid should provide cost calculations corresponding to each component of the project.
- 2. Bid prices**
 - a. The bidder shall indicate the unit prices (where applicable) and the total bid price of the goods/services it proposes to supply under the contract.
 - b. The bidder shall indicate Basic Prices and taxes, duties etc. (if required) in the form prescribed.
 - c. Bidder's separation of price components will be solely for the purpose of facilitating the comparison of bids by APTS and will not in any way limit the purchaser's right to contract on any of the terms offered.
 - d. Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account unless otherwise specified in the tender call. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 3. Bid currency:** Prices shall be quoted in Indian rupees

7 Section F – Standard Procedure for Opening and Evaluation of Bids

7.1 Outline of bid Opening procedure

1. The bid opening and evaluation process will be sequential in nature. Means that bidder must qualify a particular stage to be eligible for next stage. Immediately after the closing time, the APTS contact person shall open the Pre-qualification bids and list them for further evaluation. The Technical and financial bid covers shall be listed and put into a bag to be sealed according to APTS procedure. The sealed bag of technical and financial bids shall be in custody of a designated officer for opening after evaluation of Pre-qualification bids. Thereafter, Technical bids of qualified bidders will be opened, keeping financial bid in sealed bag. Finally financial bids of those bidders will be opened who are short listed in technical evaluation.
2. In case of composite bid - technical and financial bids combined together, first technical evaluation will be done followed by financial evaluation of only those bids which have qualified in technical evaluation.
3. Any participating vendor may depute a representative to witness these processes.
4. The standard procedure, described here will stand appropriately modified, in view of special procedures of bid evaluation as mentioned in tender call or elsewhere in this bid document or decided by APTS during the course of evaluation to meet any specific situation or need arising from time to time.

7.2 General Guidelines for bid opening and evaluation

Bids will be in three parts (pre-qualification, technical and financial) or two parts (Technical and financial) or composite bid (technical and financial bid together) as indicated in the tender call. For three part bids there will be three bid opening events, in two part bid there will be two bid opening events and in case of composite bids there will be only one bid opening event. Following guidelines will generally be followed by APTS officers at each such event. However APTS may deviate from these in specific circumstances if it feels that such deviation are unavoidable, or will improve speed of processing and consequent project execution.

1. Opening of bids

- a.) Bids will be opened in the presence of bidder's representatives, who choose to attend. The bidder representatives who are present shall sign a register evidencing their attendance.

- b.) The bidders names, bid modifications or withdrawals, discounts, and the presence or absence of requisite bid security and such other details as the APTS officer at his/her discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened.
- c.) Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

2. Preliminary examination of Bids

- a) Preliminary scrutiny will be made to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- b) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the vendor does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- c) APTS may waive any minor informality, nonconformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
- d) Prior to the detailed evaluation, APTS will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations.
- e) If a bid is not substantially responsive, it will be rejected by the APTS and may not subsequently be made responsive by the bidder by correction of the nonconformity.

3. Clarification of bids

During evaluation of the bids, APTS may, at its discretion, ask the bidder for clarification of its bid.

4. Evaluation of Pre - qualification bids

Pre - qualification bid documentation shall be evaluated in two sub-steps.

- a.) Firstly, the documentation furnished by the vendor will be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project.

- b.) In the second step, APTS may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

5. Evaluation of technical bids

Technical bid documentation shall be evaluated in two sub-steps.

- a.) Firstly, the documentation furnished by the vendor will be examined prima facie to see if the offer made, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project.
- b.) In the second step, APTS may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

6. In lab proof of concept

The in lab proof of concept on demand may be organized either in APTS or in the vendor's lab by mutual discussion. In case it is organized in APTS lab, APTS would make available generic hardware for this purpose. Application specific hardware and software will have to be brought in by the vendor.

7. Field demonstration

APTS will identify a part or segment of the proposed project site. The concerned bidder, on demand, should be able to demonstrate functional requirements as described in the specifications.

8. Evaluation of financial bids

- a) Financial bids of those vendors who satisfy all stages of the pre-qualification and technical bid and corresponding to chosen technical bid choices will only be opened. All other financial bids will be ignored. APTS will assess the nature of financial offers and may pursue any or all of the options mentioned under financial bid APTS may at its discretion discuss with vendor(s) available at this stage to clarify contents of financial offer.
- b) The Price Bid valuation will be done item wise.
- c) The value entered in the price bid as per format specified (F1) will be taken as reference for evaluation of the price bid.

- d) The list of tenderers will be ranked in the ascending order (i.e.) tenderer quoting the lowest value of Price Bid will be ranked first and soon and lowest Price Bid offered tenderer will be called L1. Rates quoted for AMC will be included while determining L1.
- e) The Price Bid evaluation shall include all central duties such as customs duty and central excise duty and sales tax/Vat as a part of the price as detailed below.
- f) In evaluation of the price of an imported item, the price shall be determined inclusive of the customs duty.
- g) In evaluation of the prices of articles that are subject to excise duty, the price shall be determined inclusive of such excise duty.
- h) Against this tender where all the tenderers are from within the Andhra Pradesh State or where all the tenderers are from outside the Andhra Pradesh, the sales tax shall be included for the evaluation of the price
- i) Opportunity to L-2, L3.....Ln bidder to match L-1 price for respective item if the following conditions are met.
 - If the L-n bidder is willing to match L-1 price and
 - The price difference between L-n and L-1 bidder is less than 1% of the L-1 bidder price.

9. General Evaluation of bids

- 1. Evaluation of financial bids will exclude and not take into account any offer not asked for or not relevant to the present requirements of user.
- 2. Evaluation of financial bid will take into account, in addition to the basic bid price, one or more of the following factors
 - a. The projected maintenance costs for the entire maintenance period;
 - b. Past track record of bidder in supply/ services and
 - c. Any other specific criteria indicated in the tender call and/or in the specifications.

7.3 Performance and productivity of the equipment

Bidders shall state the guaranteed performance or efficiency in response to the specifications.

7.4 Contacting APTS

- 1. Bidder shall not approach APTS officers outside of office hours and / or outside APTS office premises, from the time of the tender call notice to the time the contract is awarded.

2. Any effort by a bidder to influence APTS officers in the decisions on bid evaluation, bid comparison or contract award may result in rejection of the bidder's offer and bidder may also be marked as ineligible for future bids. If the bidder wishes to bring additional information to the notice of the APTS, it should do so in writing.

7.5 APTS' right to vary quantities at time of award

APTS reserves the right at the time of award to increase or decrease the quantity, as indicated in tender call, from the quantity of goods and services originally specified in the specification without any change in unit price or other terms and conditions.

7.6 APTS' right to accept any bid and to reject any or all bids

APTS reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

7.7 Notification of award

- a.) Prior to expiration of the period of bid validity, APTS will notify the successful bidder in writing, that its bid has been accepted.
- b.) Upon the successful bidder's furnishing of performance security, APTS will promptly notify each unsuccessful bidder and will discharge its bid security.

7.8 Signing of contract

- a.) At the same time as the APTS notifies the successful bidder that its bid has been accepted, the APTS will send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- b.) On receipt of the Contract Form, the successful bidder shall sign and date the contract and return it to the APTS. Contract should be signed by APTS.

7.9 Performance security

- a.) On receipt of notification of award from the APTS, the successful bidder shall furnish the performance security in accordance with the conditions of contract, in the performance security form provided in the bidding documents or in another form acceptable to the APTS.

- b.) Failure of the successful bidder to sign the contract, proposed in this document and as may be modified, elaborated or amended through the award letter, shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the APTS may make the award to another bidder or call for new bids.

7.10 Corrupt, fraudulent and unethical practices

- a.) “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the process of contract execution and
- b.) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition:
- c.) “Unethical practice” means any activity on the part of bidder which tries to circumvent tender process in any way. Unsolicited offering of discounts, reduction in financial bid amount, upward revision of quality of goods etc. after opening of first bid will be treated as unethical practice.
- d.) APTS will reject a proposal for award and also may debar the bidder for future tenders in APTS, if it determines that the bidder has engaged in corrupt, fraudulent or unethical practices in competing for, or in executing a contract.
- e.) The bidder and consortium partner shall not be a defaulted or black listed in India for corrupt, fraudulent and un-ethical practices as of bidding calling date. For this purpose the track record of the Bidder and Consortium partner will also be considered for evaluation.

8 Section G – General Conditions of Proposed Contract (GCC)

8.1 Definitions

In this contract, the following terms shall be interpreted as indicated. Terms defined in General instructions to bidders section shall have the same meaning.

- a) **“Contract”** means the agreement entered into between the APTS and the vendor, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
- b) **“Contract price”** means the price payable to the vendor under the contract for the full and proper performance of its contractual obligations;
- c) **“Incidental services”** means those services ancillary to the supply of the goods and services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the vendor covered under the contract;
- d) **“GCC”** means the general conditions of contract contained in this section.
- e) **“SCC”** means the special conditions of contract if any.
- f) **“APTS”** means the Andhra Pradesh technology Services Ltd.
- g) **“Purchaser/ User”** means ultimate recipient of goods and services
- h) **“Vendor or Bidder ”** means the individual or firm supplying the goods and services under this contract.
- i) **“Project site”**, where applicable, means the place(s) where goods/services are to be made available to user.
- j) **“Day”** means calendar day.
- k) **“Up time”** means the time period when specified services with specified technical and service standards are available to user(s)
- l) **“Down time”** means the time period when specified services with specified technical and service standards are **not available** to user(s).

8.2 Application

These general conditions shall apply to the extent that they are not superseded by provisions of other parts of the contract.

8.3 Standards

The goods supplied under this contract shall confirm to the standards mentioned in the specifications, and, when no applicable standard is mentioned, the authoritative standards appropriate to the goods' country of origin shall apply. Such standard shall be the latest issued by the concerned institution.

8.4 Use of documents and information

1. The vendor shall not, without prior written consent from APTS, disclose/share/use the bid document, contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the APTS in connection there with, to any person other than a person employed by the vendor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
2. The Vendor shall not, without prior written consent of APTS, make use of any document or information made available for the project, except for purposes of performing the Contract.
3. All project related document (including this bid document) issued by APTS, other than the contract itself, shall remain the property of the APTS and shall be returned (in all copies) to the APTS on completion of the Vendor's performance under the contract if so required by the APTS.

8.5 User license and patent rights

1. The Vendor shall provide licenses for all software products, whether developed by it or acquired from others. In the event of any claim asserted by a third party for software piracy, the vendor shall act expeditiously to extinguish such claim. If the vendor fails to comply and the APTS is required to pay compensation to a third party resulting from such software piracy, the vendor shall be responsible for compensation including all expenses, court costs and lawyer fees. The APTS will give notice to the vendor of such claim, if it is made, without delay.
2. The Vendor shall indemnify the purchases against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the goods, software package or any part thereof.

8.6 Performance security

1. On receipt of notification of award, the Vendor shall furnish performance security to **APTS** in accordance with bid document requirement.
2. The proceeds of the performance security shall be payable to the **APTS** as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.
3. The performance security shall be denominated in Indian rupees or in a freely convertible currency acceptable to **APTS** and shall be in one of the following forms:
 - a) A bank guarantee or an irrevocable letter of credit, issued by a reputed bank located in India with at least one branch office in Hyderabad, in the form provided in the bidding document or another form acceptable to the **APTS**;
or
 - b) A cashier's cheque or banker's certified cheque or crossed demand draft or pay order drawn in favour of the **APTS**.
4. The performance security will be discharged by the **APTS** and returned to the Vendor not later than thirty (30) days following the date of completion of all formalities under the contract and if activities, post warranty, by the Vendor is envisaged, following receipt of a performance guarantee for annual maintenance as per bid document.
5. In the event of any contract amendment, the vendor shall, within 15 days of receipt of such amendment, furnish the amendment to the performance security, rendering the same valid for the duration of the Contract.

8.7 Manuals and drawings

1. Before the goods and services are taken over by the user, the Vendor shall supply operation and maintenance manuals, (together with drawings of the goods and services where applicable).
2. The Vendor shall provide complete technical documentation of hardware, firmware, all subsystems, operating systems, compiler, system software and the other software.
3. The manuals and drawings where ever applicable shall be in English or Telugu.
4. At least one set of the manuals should be supplied for each installation sites.
5. Unless and otherwise agreed, the goods and services shall not be considered to be completed for the purpose of taking over until such manuals and drawings have been supplied to the user.

8.8 Inspection and acceptance tests

Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

- a. Inspection of the goods shall be carried out to check whether the goods are in Conformity with the specifications mentioned in the bid document. Following broad test procedure will generally be followed for inspection and testing of hard ware and firm wares. The vendor will dispatch the goods to the ultimate consignee after internal inspection testing along with the supplier's inspection report, manufacturer's warranty certificate. The APTS will test the equipment after completion of the installation and commissioning at the site of the installation. (If site preparation is not included in the tender call or specification, the vendor should furnish all details of the site requirement to the APTS sufficiently in advance so as to get the works completed before receipt of the equipment.)
- b. The Inspections and tests, at the discretion of APTS, may be conducted on the premises of the Vendor or its subcontractor(s), at point of delivery, and / or at the good's final destination. If conducted on the premises of the Vendor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the APTS.
- c. Should any inspected or tested goods fail to confirm to the specifications the APTS may reject the goods, and the vendor shall either replace the rejected goods or make alterations necessary to meet specification requirements free of cost to the APTS/user.
- d. APTS' right to inspect, test and, where necessary reject the goods after the goods' arrival at user's site shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by the APTS or its representative prior to the goods shipment from the country of origin.
- e. Nothing in this clause shall in any way release the vendor from any warranty or other obligations under this contract. The acceptance test will be conducted by the APTS, their consultant or any other person nominated by the APTS, at its option. There shall not be any additional charges for carrying out acceptance tests. Any reduction in functional requirements, and performance specifications shall be ground for failure. Any malfunction, partial or complete failure of any part of hardware, firmware or excessive heating of hardware enclosures, motors attached to printers, drivers etc. or bugs in the software shall be grounds for failure of acceptance test. All the software should be complete and no missing modules / sections will be allowed. The vendor shall maintain necessary log in respect of the results of the tests to establish to the entire satisfaction of the APTS, the successful completion of the test specified. An average uptake efficiency of 97% for the duration of test period (7 days) shall be considered as satisfactory.
- f. In the event of the hardware and software failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance

test, failing which the APTS reserves the rights to get the equipment replaced by the vendor at no extra cost to the APTS/user.

8.9 Acceptance certificates

On successful completion of acceptability test, receipt of deliverables etc., and after APTS is satisfied with the working of the system, the acceptance certificate signed by the vendor and the representative of the APTS will be issued. The date on which such certificate is signed shall be deemed to be the date of successful commissioning of the systems.

8.10 Packing

1. The vendor shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

2. The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the APTS.

8.11 Delivery and documents

Delivery of the goods/services shall be made by the vendor in accordance with the terms specified in the Schedule of requirements. The details of shipping and / or other documents to be furnished and submitted by the vendor are specified below.

a. For Goods supplied from abroad:

1. Within 24 hours of shipment, the Vendor shall notify the APTS and the Insurance Company by cable or telex or fax full details of the shipment including contract number, description of goods, quantity, the vessel, the bill of lading number and date, port of loading, date of shipment, port of discharge, etc. The Vendor shall mail the following documents to the APTS, with a copy to the Insurance Company.
2. Four copies of supplier's invoice showing goods description, quantity, unit price and total amount;
3. copies of packing list identifying contents of each package;

4. Insurance certificate; Manufacturer's/Supplier's warranty certificate;
5. Inspection certificate, issued by the nominated inspection agency and the supplier's factory inspection report; and Certificate of origin.

The above documents shall be received by the APTS at least one week before arrival of Goods at the port or place of arrival and, if not received, the Vendor will be responsible for any consequent expenses.

b. For Goods from within India:

Upon delivery of the goods to the user, the vendor shall notify the APTS and mail the following documents to the APTS:

1. Four copies of the Vendor invoice showing goods description, quantity, unit price total amount;
2. Delivery note, or acknowledgement of receipt of goods from the user;
3. Manufacturer's or Supplier's warranty certificate;
4. Inspection Certificate issued by the nominated inspection agency, and the supplier's factory inspection report.
 - a) Certificate of Origin;
 - b) Insurance policy;
 - c) Excise gate pass Octroi receipts wherever applicable duly sealed indicating payments made; and any of the documents evidencing payment of statutory taxes.

The above documents shall be received by the APTS before arrival of the Goods (except deliver note and where it is handed over to the user with all documents) and if not received, the vendor will be responsible for any consequent expenses.

8.12 Insurance

1. It is suggested that the goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery up to user site.
2. The insurance should be for replacement value from "Warehouse to warehouse (final destination)" on "All Risks" valid for a period not less than 3 months after installation and commissioning.

8.13 Transportation

Transport of the goods to the project site(s) shall be arranged by the vendor at his cost.

8.14 Hardware Installation

The vendor is responsible for all unpacking, assemblies, wiring, installations, Cabling between computer units and connecting to power supplies. The vendor will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the computer hardware at all installation sites.

8.15 Incidental services

The Vendor may be required to provide any or all the following services, including additional services:

- a. Performance or supervision or maintenance and/or repair of the supplied goods and services, for a period of time agreed by the parties, provided that this service shall not relieve the Vendor of any warranty obligations under this Contract, and
- b. Training of APTS and/or its user organization personnel, at the Vendor's site and / or on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied goods and services. Prices charged by the Vendor for the preceding incidental services, if any, should be indicated separately (if required), and same will be mutually negotiated separately.

8.16 Spare parts

1. The Vendor may be required to provide any or all of the following materials, notifications and information pertaining to spare parts manufactured or distributed by the Vendor.
2. Such spare parts as the APTS may elect to purchase from the Vendor, provided that this election shall not relieve the Vendor of any warranty obligations under the contract. In the event of termination of production of the spare parts, an advance notification to the APTS of the pending termination, in sufficient time to permit the APTS to procure needed requirements.
3. The Vendor shall ensure availability of spares in stock at his nearest service centre for immediate delivery such spare parts as: (a) are necessary for a minimum of 5 years of operation after installation at the Purchaser's sites (b) are necessary to comply with specifications.

8.17 Warranty

1. The Vendor warrants that the goods and services supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The Vendor further warrants that all goods and services supplied under this contract shall have no defect arising from design, materials or workmanship or from any act or omission of the Vendor, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
2. The warranty period shall be as stated in bid document. The Vendor shall, in addition, comply with the performance guarantees specified under the contract. If, for reasons attributable to the Vendor, these guarantees are not attained in whole or in part, the Vendor shall, make such changes, modifications, and/or additions to the goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the contract at its own cost and expenses and to carry out further performance tests.
3. The equipment supplied should achieve required up time.
4. APTS/user shall promptly notify the Vendor in writing of any claims arising under this warranty.
5. Upon receipt of such notice, the Vendor shall, within the period specified in GCC and with all reasonable speed, repair or replace the defective goods and services or parts thereof, without costs to the user.
6. If the Vendor, having been notified, fails to remedy the defect(s) within a reasonable period, the APTS/user may proceed to take such remedial action as may be necessary, at the vendor's risk and expense and without prejudice to any other rights which the APTS /user may have against the Vendor under the contract.

8.18 Maintenance service

1. Free maintenance services including spares shall be provided by the vendor during the period of warranty. User, at its discretion may ask the vendor to provide maintenance services after warranty period, i.e. annual maintenance and repairs of the system at the rates indicated by bidder in its proposal and on being asked so, the vendor shall provide the same. The cost of annual maintenance and repairs cost (after warranty period), which will include cost of spares replaced, shall be paid in equal quarterly installments at the end of each quarter.
2. The maximum response time for maintenance complaint from any of the destination (i.e. time required for supplier's maintenance engineers to report to the installations after a request call/telegram is made or letter is written) shall not exceed 48 hours.
3. The vendor will accomplish preventive and breakdown maintenance activities to ensure that all hardware and firmware execute without defect or interruption for at least required up time.

4. In case up time is less than the stipulated up time, penalty as indicated in the bid document shall be imposed on the vendor.
5. The amount of penalty if any, will be recovered at source from the performance guarantee during the warranty or from annual maintenance charges payable as the case may be.

8.19 Payment

1. The vendor's request(s) for payment shall be made to the APTS in writing, accompanied by an invoice describing, as appropriate, the goods/service delivered/performed.
2. Payments shall be made promptly by the APTS, but in no case later than (30) days after submission of a valid invoice or claim by the vendor.
3. The currency of payment will be Indian rupees.
4. Payment shall be made as indicated in Bid document.
5. The annual maintenance and repair cost as per separate agreement if any, shall be paid in equal quarterly installments at the end of each quarter as per the rates quoted and agreed. Payment will be made through cheque.

8.20 Prices

Prices charged by the Vendor for goods delivered and services performed under the contract shall not vary from the prices quoted by the Vendor in its bid, with the exception of any price adjustments authorized in special conditions of contract or in the request for bid validity extension, as the case may be.

8.21 Change orders

APTS may, at any time, by written order given to the Vendor, make changes within the general scope of the Contract in any one or more of the following:

- a. drawing, designs, or specifications, where Goods to be supplied under the Contract are to be specifically manufactured for the APTS;
- b. the method of shipment or packing;
- c. the place of delivery and/or the services to be provided by the Vendor. If any such change causes an increase or decrease in the cost of, or the time required for, the vendor's performance of any provisions under the contract, an equitable adjustment shall be made in the contract price or delivery schedule, or both, and the contract shall accordingly be amended. Any claims by the Vendor for adjustment under this clause must be asserted within thirty (30) days from the date of the Vendor's receipt of the change order.

8.22 Contract amendment

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

8.23 Assignment

The Vendor shall not assign, in whole or in part, its obligations to perform under this Contract, except with the prior written consent from APTS.

8.24 Subcontracts

The Vendor shall notify the APTS in writing of all subcontracts awarded under this contract if not already specified in the bidder's proposal. Such notification, in the original bid or later, shall not relieve the Vendor from any liability or obligation under the contract. Subcontract shall be only for bought-out items and sub-assemblies.

8.25 Delays in the supplier's performance

1. Delivery of the Goods and performance of the services shall be made by the Vendor in accordance with the time schedule specified by the APTS in the specifications.
2. If at any time during performance of the Contract, the Vendor or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the Vendor shall promptly notify the APTS in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the vendor's notice, APTS shall evaluate the situation and may at its discretion extend the Vendor's time for performance, with or without liquidated damages.
3. A delay by the Vendor in the performance of its delivery obligations shall render the vendor liable to the imposition of appropriate liquidated damages, unless an extension of time is agreed upon by APTS without liquidated damages.

8.26 Liquidated damages

If the Vendor fails to deliver any or all of the goods or perform the services within the time period(s) specified in the Contract, the APTS shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to, as per the terms indicated in the bid document, until actual delivery or performance, subject to maximum limit. Once the maximum is reached, the APTS may consider termination of the contract.

8.27 Termination for default

1. The APTS, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Vendor, may terminate the Contract in whole or in part:
 - a. if the Vendor fails to deliver any or all of the Goods/services within the time period(s) specified in the contract, or within any extension thereof granted by the APTS pursuant to Clause 10.25 of this section or
 - b. If the Vendor fails to perform any other obligation(s) under the Contract or
 - c. If the Vendor, in the judgment of the APTS has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
2. In the event the APTS terminated the contract in whole or in part, APTS may procure, upon such terms and in such manner as it deems appropriate, goods or services similar to those undelivered, and the Vendor shall be liable to the APTS for any excess costs for such similar goods or services. However, the Vendor shall continue performance of the contract to the extent not terminated.

8.28 Force majeure

1. The Vendor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
2. For purposes of this clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the APTS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
3. If a Force Majeure situation arises, the Vendor shall promptly notify the APTS in writing of such condition and the cause thereof. Unless otherwise directed by the APTS in writing, the Vendor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

8.29 Termination for insolvency

APTS, may at any time terminate the contract by giving 30 days written notice to the Vendor if the Vendor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Vendor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue there-after to the APTS.

8.30 Termination for convenience

1. APTS, may at any time by giving 30 days written notice to the Vendor, terminate the Contract, in whole or in part, for its convenience. The notice of termination shall specify that termination is for the APTS/Purchaser's convenience, the extent to which performance of the Vendor under the Contract is terminated, and the date upon which such termination becomes effective.
2. The goods that is complete and ready for shipment within thirty (30) days after the vendor's receipt of notice of termination shall be accepted by the APTS at the contract terms and prices. For the remaining Goods, the APTS may elect to have any portion completed and delivered at the contract terms and prices at its discretion.

8.31 Resolution of disputes

1. The APTS and the Vendor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
2. If, after thirty (30) days from the commencement of such informal negotiations, the APTS and the Vendor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified here in. These mechanisms may include, but are not restricted to, conciliation mediated by a third party.
3. The dispute resolution mechanism shall be as follows:
In case of a dispute or difference arising between the APTS and the Vendor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, of India, 1996.

8.32 Governing language

The contract shall be written in English or Telugu. All correspondence and other documents pertaining to the contract which are exchanged by the parties shall be written in same languages.

8.33 Applicable law

The contract shall be interpreted in accordance with appropriate Indian laws.

8.34 Notices

1. Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or by fax, email and confirmed in writing to the other party's address.
2. A notice shall be effective when delivered or tendered to other party whichever is earlier.

8.35 Taxes and duties

The vendor shall be entirely responsible for all taxes, duties, license fee Octroi, road permits etc. incurred until delivery of the contracted Goods/services at the site of the user or as per the terms of tender document if specifically mentioned.

8.36 Training

For each component installed, if required to train the designated APTS and user personnel to enable them to effectively operate the total system. The training, if required, shall be given, as specified in the SCC at the locations specified. The training schedule will be agreed to by both parties during the performance of the Contract.

9 Special conditions of proposed contract (SCC)

<< Specify any special condition to be included for the proposed contract >>

10 Standard forms

10.1 Bid letter form

From:

<<Registered name and address of the bidder>>

To:

<<Andhra Pradesh Technology Services>>

<<Specify Address>>

Sir/Madam,

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works including supply, delivery installation of hardware, firm wares and software as the case may be, in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated

Project title: _____

We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents for an estimated sum as quoted in tender in Rs. which may vary in accordance with the schedule of prices attached herewith and coverage options made by APTS or its user organization.

If our bid is accepted, we undertake to provide services/execute the work according to the time schedule specified in the bid document, obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place: Bidder's signature
Date: and seal.

10.2 Contract form

THIS AGREEMENT made the day of (year).. Between the Andhra Pradesh Technology Services Ltd. (hereinafter “the APTS”) of one part and

(Name of Vendor) of (City and Country of Vendor) (here in after “the Vendor”) of the other part:

WHEREAS the APTS is desirous that certain solution, service and materials, as described in the bid document and briefly outlined below, should be provided by the Vendor.

Date of tender call:

Title of the project:

Brief outline of the work:

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the bid document referred to the following documents shall be deemed to form and be read and construed as part of this Agreement, viz..

1. Bid documents
2. Pre – Bid conference minutes if any,
3. Clarification on bid document issued if any,
4. APTS notification of award.

In consideration of the payments to be made by the APTS to the Vendor as herein after mentioned, the Vendor hereby covenants with the APTS to provide the goods and services (solution, service and materials) and to remedy defects therein in conformity, in all respects, with the provisions of the contract. The APTS hereby covenants to pay the Vendor in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

S. No.	Schedule - Brief particulars of the goods and services which shall be supplied / provided by the Vendor are as under: Solution, service or Material	Qty (Nos)	Unit price Inclusive All taxes Rs.	Total Amount Incl. all Taxes Rs.	Remarks
A	B	C	D	E=C*D	F
	Grand Total				

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year above written.

Signed, and delivered by

Signed, and delivered by

for the Vendor.

For AP Technology Service Ltd.

Vendor's common seal:

APTS common seal:

Place

Place:

Date:

Date:

In the presence of:

10.3 Bid security (EMD) form

(To be issued by a bank scheduled in India and having at least one branch in Hyderabad)

APTS. Tender Ref. No.....

Whereas (Here in after called "the Bidder") has submitted its bid

Dated (Date). For the execution of (Here in after called "the Bid")

KNOW ALL MEN by these presents that WE of having our registered office at (Hereinafter called the "Bank") are bound unto the Andhra Pradesh Technology Services (hereinafter called "The APTS") in the sum of for which payment well and truly to be made to the said APTS itself, its successors and assignees by these presents.

The conditions of this obligation are:

1. If the bidder withdraws its bid during the period of bid validity or
2. If the bidder, having been notified of the acceptance of its bid by the APTS during the period of bid validity:
 - a. Fails or refuses to execute the contract form if required; or fails or refuses to furnish the performance security, in accordance with the bid requirement;

We undertake to pay the APTS up to the above amount upon receipt of its first written demand, without the APTS having to substantiate its demand, provided that in its demand the APTS will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including **<specify days>** days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

Place: Signature of the Bank
Date: and seal.

10.4 Performance security form

(To be issued by a bank scheduled in India and having at least one branch in Hyderabad)

APTS Ref. No.....

To: <<**Address of APTS**>>

WHEREAS (Name of Vendor) hereinafter called "the Vendor" has Undertaken, in pursuance of Contract No.....dated..... (Date), to supplycalled "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Vendor Shall furnish you with a Bank Guarantee by a recognized bank for the sum Specified therein as security for compliance with the Supplier's performance Obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs.and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the day of (Date)

Place: Signature of guarantors

Date: and seal.

10.5 Manufacturer authorization

The authorization should be tender specific may be in the nature of a letter, memorandum or certificate regularly granted by the manufacturer to its channel partners, authorized solution providers, system integrators, distributors, etc. or a specific letter issued for purposes of this bid. Such communication should include statements/undertakings from the said manufacturer to the following effect.

1. Warranty coverage in respect of the goods and services manufactured by the said manufacturer shall be honored by that manufacturer, their channel partners, distributors, authorized service centers as the case may be.
2. The manufacturer updates the bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc. on a regular basis.
3. The manufacturer provide back to back technical support to the said bidder on a continuing basis.
4. The manufacturer should maintain necessary spares for a period of at least **<specify number of years>** years.
5. The said bidder is authorized to provide service and solutions using hardware firmware and / or software as the case may be.

Note:

1. The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer.
2. Ink signed copy of the MAF should be submitted in original along with the bid.

10.6 Form P-1**Bidder Information**

1	Name of the organization	
2	Year of establishment	
3	Registered Office Address	
4.	Name of the Authorized Representative	
5	Phone No.	
6	Fax No.	
7	Email	
8	Total No. of branch offices in AP	
9	Total Support engineers at	
10	At Head office (No.)	
11	At branch offices (No.)	
12	Bank Details for Online Transfer of Payments: Name of the Bank, A/c No., IFSC Code,	
13	Whether Manufacturer?	If Yes, Provide relevant documents
14	Whether authorized dealer/ Service Provider?	If Yes, Provide relevant documents
15	Details of EMD furnished	
16	Details of certificates enclosed.	

17	PAN NO. of Company	
18	TAN No. of Company	

10.7 Form P-2

Turn over details of Item/product supplied during the last three financial years

S. No.	Year	Item Name	Amount (Rs in Lakhs)

10.8 Form P -3

Schedule wise List of Major Customers

S. No	Customer Full address	Year of supply	Item Name	Turn-over in Rs.

10.9 Schedule wise Form T -1

S. No	Item	Specification Required	Specification of proposed item	Specification Higher/Lower

10.10 Schedule wise Form T – 2

The following are the particulars of compliance/deviations from the requirements of the tender specifications.

Bid document reference	Remarks
1. Delivery period	
2. Form P-1	
3. Form P-2	
4. Form P-3	
5. Form T-1	
6. Form T-2	
7. Form T-3	
8. Form T-4 (Bidders format if required)	
9. Form T-5 (Bidders format if required)	
10. Form F-1	
11. Pre-qualification criterion	
12. Technical specifications	
13. Financial bid format	
14. General instruction to bidders	
15. Standard procedure for bid evaluation	
16. General condition of proposed contract(GCC)	
17. Special Condition of proposed Contract(SCC)	
18. Annexure (Bidders format if any)	

The specifications and conditions furnished in the bidding document shall prevail over those of any other document forming a part of our bid, except only to the extent of deviations furnished in this statement.

Place: Bidder's signature

Date : and seal.

NOTE: For every item appropriate remarks should be indicated like 'no deviation', 'agreed', 'enclosed' etc. as the case may be..

10.11 Form-T3**Un-Priced schedule for goods/ services offered**

S. No	Item details with make and model	Qty. (nos)

10.12 Schedule wise Form F-1**Price schedule for goods/ services offered (in Indian Rs.)**

Schedule no.	Item details with make and model	Qty. (nos)	Unit Price without taxes (Rs.)	Taxes/ Duties etc. on unit price (Rs.)	Total price without taxes (Rs.)	Total price with taxes and duties etc (Rs.)	AMC % for 4 th & 5 th years		Total Amount in Rs.
							Amount in Rs. After Warranty for 4 th year	Amount in Rs. After Warranty for 5 th year	
1	2	3	4	5	6=3*4	7=3*(4+5)	8	9	10

Bid amount in words (Col. No. 4) _____

Bid amount in words (Col. No. 5) _____

Bid amount in words (Col. No. 6) _____

Bid amount in words (Col. No. 7) _____

(Signature of Bidder)

Note: The above should be given Schedule wise.

11 ANNEXURE-A – Group I Items

<<Illustrative Examples are provided below>>

11.1 Schedule 1: Intel Processor Servers

1. RS-03 – Rack SERVER

Make	<<Specify>>
Model	<<Specify>>
Processor	2 x Intel Xeon Quad core Processor E5-2623 v3 (10MB Cache, 3.0 GHz)
Chipset	Compatible Server class Chipset
Memory	64 GB RAMDDR4 @2133MHz Registered (RDIMM) memory or Higher, Expandability 256 GB or higher
RAID Controller	RAID Controller with Min 2GB FBWC/BBWC or equivalent to support RAID 0, 1, and 5
Hard Disk	4x600GB SAS 15K Internal Hot Plug HDDs
Network Interface	Dual Port Gigabit Server On-Board or Adapters
Expansion slots	After populating all the required adapters in server minimum 2 PCI-Express slots should free for future expansion
Ports	Remote management port-1, USB 2.0 - Min. 4Nos.
Power Supply & Fan	Hot-plug Redundant Power Supply with redundant Fan(s)
Form Factor	2U Rack
Benchmarks certifications	<ul style="list-style-type: none"> • Server family should have published Spec Int_rate_base_2006 & Spec Fp_rate_base_2006 benchmark) • UL/CSA, FCC, ROHS • OS Certification : Microsoft Windows Server 2012 & Linux(Red Hat / SUSE Linux) • For OEM : ISO 9001:2008
Security	Power-on password , Administrator's password
Operating System Support	Should support all 64 bit O/s and applications. The Server should be supplied along with software utilities for System configuration, OS installation and System information.
Server Management	<p>Driver software for all the adapters as per the configuration and operating system is also required</p> <p>Dedicated port for out of band remote management, including BIOS and firm ware updates</p>
Accessories	<p>Following Server system remote management features & Support :</p> <p>To support browser based Graphical Remote Console;</p> <p>Should be capable to offer upgrade of software and patches remotely</p>

	Monitoring & management of Server health
	And required system management software to be bundled along with server.
	Should help provide proactive notification of actual or impending component failure alerts on critical components like CPU, Memory and HDD. Should support automatic event handling that allows configuring policies to notify failures.
	Management System should support remote KVM with remote media drive and with optional virtual media upto 8GB
	Should support scheduled execution of OS commands, batch files, scripts, and command line apps on remote nodes
	Should be able to perform comprehensive system data collection and enable users to quickly produce detailed inventory reports for managed devices. Should support the reports to be archived.
	The successful bidder to supply all the required accessories, cables including rack rail kit for installation in the standard rack. and all mandatory BOM should be supplied for the offered model.
Warranty	3 Years Comprehensive onsite Warranty

11.2 Schedule 2 - Desktops with Intel Q87 Chipset

PC-01-Desktop-Type-01

Make & Model	<Specify>
Processor	Intel Dual Core G3240 (3MB L3 Cache, 3.1GHz) Processor or Higher
Chipset	Intel Q87 Chipset
Motherboard	OEM Motherboard with TPM
RAM	4 GB DDR3RAM or higher@1600 MHz speed
Hard drive	500 GB SATA HDD
Audio	Integrated audio with internal speaker
NIC	Integrated On-board 10/100/1000Mbps NIC or higher
Display Monitor	18.5" or higher TFT LED Monitor with TCO'6 certification < Same make as PC >
Keyboard	USB Minimum 104 Keys Keyboard < Same make as PC >
Mouse	USB 2 button Optical Scroll mouse with Mouse pad < Same make as PC >
Ports	6 Nos or higher Nos of USB Ports with atleast 2 USB 3.0 Ports and remaining with USB 2.0 Ports. (Min 2Nos in the front)
Form Factor	Tower Model – Tool Less
Power Supply	Minimum 265W Power Supply with 90% energy efficiency << Certifications to be enclosed>>

Certifications	For OEM : ISO 9001 : 2000
	For PC : MS Windows 8.1Proff. & Linux Certified.<< Certifications to be enclosed >><< EPEAT GOLD>><<FCC>><<ROHS>>
Operating System	Pre-Loaded MS Windows 8.1 Professional
Preloaded Software	Pre-Loaded with Latest version of Antivirus Symantec/MacAfee/NOD32/eTrust/Kaspersky/eScan/Quickheal/Msecure with following features anti-virus, Antispyware, Intrusion Prevention Browser protection with single management console with 3Years subscriptions with support updates and patches
Accessories	With required connecting cables and driver media should be supplied
Warranty	3Years Onsite comprehensive warranty on hardware, OS and Anti-virus

12 Annexure B – Group II Items

<< Illustrative examples are provided below >>

12.1 Air-Conditioners

1. AIRCONDITIONERS – (3 Star Rating)

1.	<p>AC01- Split Air Conditioners (3 Star Rating) - 1.0 Ton Make & Model _____ 1.0 Ton. Split Air Conditioner with 3 star rating including cables and Piping to the extent of 4 Mtrs. and required capacity Stabilizer. Outdoor unit Stand Additional Copper piping beyond 4.0 Mtrs. (as per requirement) Additional Electrical Cord Wire beyond 4.0 Mtrs. (as per requirement) Suitable MCB with Box Enclosure (specify the rating) Installation and complete item of work.</p>
2.	<p>AC02-Split Air Conditioners(3 Star Rating) -1.5 Ton Make & Model : _____ 1.5Ton. Split Air Conditioner including cables and Piping to the extent of 4.0 Mtrs. and required capacity Stabilizer. Outdoor unit Stand Additional Copper piping beyond 4.0 Mtrs. (as per requirement) Additional Electrical Cord Wire beyond 4.0 Mtrs. (as per requirement) Suitable MCB with Box Enclosure (specify the rating) Installation and complete item of work</p>
3.	<p>AC03-Split Air Conditioners (3 Star Rating) :2.0 Ton Make & Model: _____ '2.0 Ton. Split Air Conditioner including cables and Piping to the extent of</p>

<p>4.0 Mtrs. and required capacity Stabilizer. Outdoor unit Stand Additional Copper piping beyond 4.0 Mtrs. (as per requirement) Additional Electrical Cord Wire beyond 4.0 Mtrs. (as per requirement) Suitable MCB with Box Enclosure (specify the rating) Installation and complete item of work.</p>
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2. AIRCONDITIONERS –5 Star rating

<p>1. AC01- Split Air Conditioners (5 Star Rating) - 1.0 Ton Make & Model _____ 1.0 Ton. Split Air Conditioner with 3 star rating including cables and Piping to the extent of 4 Mtrs. and required capacity Stabilizer. Outdoor unit Stand Additional Copper piping beyond 4.0 Mtrs. (as per requirement) Additional Electrical Cord Wire beyond 4.0 Mtrs. (as per requirement) Suitable MCB with Box Enclosure (specify the rating) Installation and complete item of work.</p>
<p>2. AC02-Split Air Conditioners(5 Star Rating) -1.5 Ton Make & Model : _____ 1.5Ton. Split Air Conditioner including cables and Piping to the extent of 4.0 Mtrs. and required capacity Stabilizer. Outdoor unit Stand Additional Copper piping beyond 4.0 Mtrs. (as per requirement) Additional Electrical Cord Wire beyond 4.0 Mtrs. (as per requirement) Suitable MCB with Box Enclosure (specify the rating) Installation and complete item of work</p>
<p>3. AC03-Split Air Conditioners (5 Star Rating) :2.0 Ton Make & Model: _____ '2.0 Ton. Split Air Conditioner including cables and Piping to the extent of 4.0 Mtrs. and required capacity Stabilizer. Outdoor unit Stand Additional Copper piping beyond 4.0 Mtrs. (as per requirement) Additional Electrical Cord Wire beyond 4.0 Mtrs. (as per requirement) Suitable MCB with Box Enclosure (specify the rating) Installation and complete item of work.</p>

12.2 LCD PROJECTORS

1.	<p>LCD01- LCD Projectors Make & Model : _____ Brightness (white light out Put and color light output) : 3000 ANSI Lumens or higher Lamp Life Echo mode 5000hrs or higher Resolution:1024x768, connectivity : HDMI, VGA, Type A & B, Speakers : 2 watt speakers, Ports: S-Vedio & RCA</p>
2.	<p>LCD02- LCD Make & Model : _____ Brightness (white light output & Color Light output) :3000ANSILumens, Lamp Life Echo mode:5000hrs or more Resolution:1024x768, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi optional, 16W speakers</p>
3.	<p>LCD03- LCD Projectors Make & Model : _____ Brightness (white light output& Color Light output) :3000ANSI Lumens, Lamp Life Echo mode:5000hrs or more Resolution:1280 x 800, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi , 16W speakers</p>
4.	<p>LCD04- LCD Projectors Make & Model : _____ Brightness (white light output& Color Light output) :3500ANSI Lumens, Lamp Life Echo mode:5000hrs or more Resolution:1024 x 768, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi , 16W speakers</p>
5.	<p>LCD05- LCD Projectors Make & Model : _____ Brightness (white light output & Color Light output) :3700ANSI Lumens, Lamp Life Echo mode:4000hrs or more Resolution:1280 x 800, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi , 16W speakers</p>
6.	<p>LCD06- LCD Make & Model : _____ Brightness (white light output& Color Light output) :4200ANSILumens, Lamp Life Echo mode:4000hrs or more Resolution:1280 x 800, Ports : HDMI, Type A & B, VGA - 2, S-Video, RCA, lan port, DP Port Wi-Fi, 10W speakers</p>
7.	<p>LCD07- LCD Projectors Make & Model : _____ Brightness (white light output & Color Light output) :4500ANSILumens, Lamp Life Echo mode:4000hrs or more Resolution:1024 x 768, Ports : HDMI, Type A & B, VGA - 2, S-Video, RCA, lan port, DP port, Wi-Fi, 10W speakers,</p>

12.3 DLP PROJECTORS

1.	<p>DLP01- DLP Projectors Make & Model : _____ Brightness (white light out Put and color light output) : 3000 ANSI Lumens or higher Lamp Life Echo mode 5000hrs or higher Resolution:1024x768, connectivity : HDMI, VGA, Type A & B, Speakers : 2 watt speakers, Ports: S-Vedio& RCA</p>
2.	<p>DLP02- DLP Projectors Make & Model : _____ Brightness (white light output & Color Light output) :3000ANSILumens, Lamp Life Echo mode:5000hrs or more Resolution:1024x768, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi optional, 16W speakers</p>
3.	<p>DLP03- DLP Projectors Make & Model : _____ Brightness (white light output& Color Light output) :3000ANSI Lumens, Lamp Life Echo mode:5000hrs or more Resolution:1280 x 800, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi , 16W speakers</p>
4.	<p>DLP04- DLP Projectors Make & Model : _____ Brightness (white light output & Color Light output) :3500ANSI Lumens, Lamp Life Echo mode:5000hrs or more Resolution:1024 x 768, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi , 16W speakers</p>
5.	<p>DLP05- DLP Projectors Make & Model : _____ Brightness (white light output & Color Light output) :3700ANSI Lumens, Lamp Life Echo mode:4000hrs or more Resolution:1280 x 800, Ports : HDMI, Type A & B, VGA - 2, S-Vedio, RCA, lan port, Wi-Fi , 16W speakers</p>
6.	<p>DLP06- DLP Projectors Make & Model : _____ Brightness (white light output& Color Light output) :4200ANSILumens, Lamp Life Echo mode:4000hrs or more Resolution:1280 x 800, Ports : HDMI, Type A & B, VGA - 2, S-Video, RCA, lan port, DP Port Wi-Fi, 10W speakers</p>
7.	<p>DLP07- DLP Projectors Make & Model : _____ Brightness (white light output& Color Light output) :4500ANSILumens, Lamp Life Echo mode:4000hrs or more Resolution:1024 x 768, Ports : HDMI, Type A & B, VGA - 2, S-Video, RCA, lan port, DP port, Wi-Fi, 10W speakers,</p>