

Open Competitive Bid (OCB)

For

Procurement of Card Printer Consumables

For

Andhra Pradesh Transport Department

February-2012

Proprietary & Confidential

**Andhra Pradesh Technology Services Limited,
Boorgula Ramakrishna Rao Bhavan, B-block, 4th floor,
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News paper advertisement.

Tender call for Procurement of Printer Consumables on Rate Contract basis for Andhra Pradesh Transport Department, Hyderabad, AP

Time schedule of various tender related events:

Bid calling date	02/02/2012
Pre-bid conference date/time	08/02/2012, 11:30 AM
Bid closing date/time	16/02/2012, 03:00 PM
Bid opening date/time	16/02/2012, 03:30 PM
Bid Document Fee	Rs. 10,000/-
APTS Contact person	Manager (IIP&NW)
Reference No.	APTS/IIP/342/TRAN-CPCON/2011

For further details regarding detailed tender Notification, specifications and digital certificate please **visit <http://www.apts.gov.in> and www.eprocurement.gov.in**.

**Mail-id – mdapts@apts.gov.in, rajakr@apts.gov.in, Contact phone nos.
(40) 23224289; (40) 23223753; Fax: (40) 23227458/8057**

Managing Director, Andhra Pradesh Technology Services Limited

Section A

Tender call notice.

**Andhra Pradesh Technology Services Limited (APTS),
Boorgula Rama Krishna Rao Bhavan, B- Block, 4th floor,
Tank Bund Road, Hyderabad, AP 500 063, India.
Phones : (40) 23224289; (40) 23223865; Fax: (40) 23227458.**

**Tender call for Procurement of Printer Consumables on Rate Contract basis
for Andhra Pradesh Transport Department, Hyderabad, AP**

Time schedule of various tender related events.

Bid calling date	02/02/2012
Pre-bid conference date/time	08/02/2012, 11:30 AM
Last date/time for clarification	08/02/2012, 05:00 PM
Last date/time for sale of bid documents	16/02/2012, 02:00 PM
Bid closing date/time	16/02/2012, 03:00 PM
Bid opening date/time	16/02/2012, 03:30 PM
Bid Document Fee	Rs. 10,000/-
APTS Contact person	Manager (IIP&NW)
Reference No.	APTS/IIP/342/TRAN-CPCON/2011

A. The solution, service or material required:

This tender call is issued on e-procurement market place at www.eprocurement.gov.in. All the terms and conditions are to be read jointly as mentioned in the e-procurement market website and in this document.

A.1. Supply of Card Printer consumables on rate contract basis to Andhra Pradesh Transport Dept. (APTD). The specifications and quantities are as follows:-

SCHEDULE – I

S.No.	Item Part no.	Description of item & specifications required	Annual requirement approximately (nos)
1	61123502	YMCKO (250) Ribbon - Printing 125 cards dual side	18,000
2	61100931	Cleaning Roller - 1:5 Ribbons	36,00
3	61100915	Cleaning card king (one kit contains 100 pieces) - One card required after every change of ribbon	200
4	61100916	Cleaning swab kit (one kit contains 24 pieces) -One swab after every ribbon change	800
5	61100919	Long cleaning card kit (one kit contains 50 cards) - One long cleaning card after use of 3 ribbons	160
6	61100930	Replacement of Printer Head - One print head for printing of 5000 cards dual side	450

A.1.1 The above items are required on rate contract basis and the vendor should supply the items as and when the department indents. The items should be delivered at Transport Commissioner's Office, Transport Bhavan, Karirathabad, Hyderabad.

A.2. Scope of incidental services:

1. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods .
2. Warranty period services if any
3. . Guarantee of the material and replacement in case of defect or rejection at the time of delivery to department and before issue to the Citizen.

A.3. Delivery period : 42 days from the date of indent by the Department for the quantities required. The items should be delivered in full quantity.

A.4. Quality Check: The quality of the items in all schedules will be checked by the Department/any Govt. approved agency or any other authorized agency recommended by the department. When the deliverables are made as per the indent, the representative of the AP Transport Department/ any Govt. approved agency or any other authorized agency recommended by the department, will conduct quality check and then advise the Department. In case, the items are not confirming to the quality standards, they will be rejected besides levying penalty of 10% of the value of the quantity of that particular item.

A.5 Contract: The Contract agreement shall be entered with Andhra Pradesh Transport Department by the successful bidder.

A.6 Payment: 100% payment will be made by the Transport Commissioner at Hyderabad within 30 days from the date of submission of delivery challans and other documents by the vendor.

Section B

B.1. Pre-Qualification criteria:

1. The bidder should be a manufacturer/authorized representative of a manufacturer/OEM and should be in business of manufacture and or supply of the Card Printer Consumables for a minimum period of Two years any where in India. The authorised representatives should submit the tender specific latest manufacturer's authorization form (preferably within 3 months period) from the manufacturer/OEM with the part numbers of all items mentioned in Schedule.
2. The Bidder/OEM should have minimum one office in AP, details should be enclosed.
3. The bidder or consortium partner should have minimum annual turnover for the Card Printer Consumables, during any two of the Financial years in 2008-09, 2009-10 and 2010-11 as follows:-

Schedule	Item name	Financial year	Total Sales Amount in Rs.
Schedule I	Card Printer consumables	2008-09	50 Lakhs
		2009-10	50 Lakhs
		2010-11	50 Lakhs

4. The bidder or consortium partner should furnish the information on major past supplies under the Card Printer Consumables and satisfactory performance for any two of the Financial years in 2008-09, 2009-10 and 2010-11.

Note : Relevant documents in support of above should be furnished

Section C

C1. Statement of important limits/values related to bid

S.no.	Item	Description
1	EMD Schedule – I	Rs.8,00,000/- in the name of Managing Director, APTS payable at Hyderabad
2	Bid Validity Period	31-05-2012
3	EMD validity Period	15-07-2012
4	Variation in quantities	+/- 25%
5	Period for furnishing performance security	Shall be submitted to APTD within 7 days from date of receipt of notification of award.
6	Performance security value	5% of contract value in favour of The Commissioner, AP Transport Department, Hyderabad
7	Performance security validity period	60 days beyond contract period
8	Period for signing contract	Within 10 days from date of receipt of notification of award
9	Payment terms	Cumulative payment
10	On delivery & departments acceptance	100% of supplied goods
11	LD for late deliveries	1% of the late delivered or deemed late delivered goods for 1st week or part there of, 1.5% for 2nd week or part there of, 2% for 3 rd week or part there of and so on.
12	Maximum LD for late deliveries	10% of value of late delivered or deemed late delivered goods
13	Penalty for failure to maintain quality as per specification	Cancellation of orders and forfeiture of performance security
14	Conditional bids	Conditional bids are not accepted
15	Options for the required equipment	If the bidder wants to give option, they may submit it as separate bids along with separate EMD. This will be treated as separate bid for evaluation.
16	Transaction Fee	Transaction fee: All the participating bidders who submit the bids have to pay Transaction Fee as follows: Schedule-I Estimated Contract Value (In Rs. 450 Lakhs) Transaction Fee including 10.3% S.T. is Rs. 14,891/- The Transaction Fee is to be paid in favour of MD, APTS. The amount payable to APTS is non refundable. Corpus Fund: Successful bidder has to pay an amount of 0.04% on quoted value through demand draft in favour of Managing Director, APTS, Hyderabad towards corpus fund at the time of concluding agreement.
17	Transaction Fee Payable to	The Managing Director, A.P. Technology Services Ltd., Hyderabad

18	Bid submission	<p>On Line.</p> <p>Bidders are requested to submit the bids after issue of minutes of the pre bid meeting duly considering the changes made if any, during the pre bid meeting. Bidders are totally responsible for incorporating/complying the changes/amendments issued if any during pre bid meeting in their bid.</p>
19	Eligibility Criteria	As per Section B
20	Procedure for Bid Submission	<p>Bids shall be submitted online on www.eprocurement.gov.in platform</p> <ol style="list-style-type: none"> 1. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website www.eprocurement.gov.in. 2. Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital certificates. 3. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place. 4. The bidders should scan and upload the respective documents in Pre Qualification and Technical bid documentation as detailed at Section E & G of the RFP including EMD. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity. 5. The rates should be quoted in online only
21	Other conditions	<ol style="list-style-type: none"> 1. After uploading the documents, the copies of the uploaded statements, certificates, documents, original Demand Drafts in respect of Bid Security (except the Price bid/offer/break-up of taxes) are to be submitted by the bidder to the O/o The Managing Director, APTS 1st Floor, BRKR Bhavan, Hyderabad, so as to reach before the date and time of Bid closing. Failure to furnish any of the uploaded documents, certificates, before the date and time of opening of Pre-Qualification bid will entitled in rejection of the bid. The APTS shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false / fabricated / bogus, the bidder will be disqualified, blacklisted, action will be initiated as deemed fit and the Bid Security will be forfeited. 2. APTS will not hold any risk and responsibility regulating non-visibility of the scanned and uploaded documents. 3. The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation. 4. Important Notice to Contractors, Suppliers and Department users

		<p>(i) In the endeavor to bring total automation of processes in e-Procurement, the Govt. has issued orders vide G.O.Ms.No. 13 dated. 5.7.2006 permitting integration of electronic Payment Gateway of ICICI/HDFC/Axis Banks with e-Procurement platform, which provides a facility to participating suppliers / contractors to electronically pay the transaction fee online using their credit cards.</p>
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Section -D

D Technical specifications:

S.No.	Item Part no.	Description of item & specifications required	Annual requirement approximately (nos)
1	61123502	YMCKO (250) Ribbon - Printing 125 cards dual side	18000
2	61100931	Cleaning Roller - 1:5 Ribbons	3600
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Note- The above items are required on rate contract basis and the vendor should supply the items as and when the department indents. The items should be delivered at Transport Commissioner's Office, Transport Bhavan, Karirathabad, Hyderabad

Section E

E.1 Bidding procedure - Separate bid for each schedule :

E.1. Offers should be made in three parts namely, "Pre-qualification bid", "Technical bid" and "Financial bid" and in the format given in bid document. Each offer should be placed separately

- 1.) EMD details should be given in the "Pre-qualification bid".
- 2.) Tenders will be accepted only from those who have paid the tender document fee.
- 4.) All correspondence should be with APTS contact person.
- 5.) A complete set of bidding documents may be purchased by interested bidders from the APTS contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favour of "The Managing Director, Andhra Pradesh Technology Services Ltd." and payable at Hyderabad (India).

E.2. Pre-qualification bid:

It shall include the following information about the firm and/or its proposal.

1. General information on the bidder's company in Form P-1
2. Turn over details in relevant field in Form P-2
3. List of major customers in support of turnover in Form P-3
4. Certification if any in supply of the required consumables in Form P-4 (Bidder's format)
5. Manufacturer's authorization to participate in bidding process apart from such other documents like authorization certificate for dealing in the products for which bid is submitted.(However this will not apply to Manufacturers) as per format given in Annexure -3. MAF supplied in any other form will render the bid non responsive.

E.3. Technical Bid:

1. Deviation(s) to technical specification, if any in Form T-1
2. Check list in Form T-2
3. Un-priced bill of material in Form T-3
4. Detailed technical documentation, reference to various industry standards to which the products/ services included in vendor's offer conform, and literature concerning the proposed solution in Form T-4 (Bidder's format)
5. Other information, if any required in the bid document in Form T-5(Bidder's format)

E.4. Financial bid:

The financial bid should provide cost calculations corresponding to unit price of each item of the schedule in Form F-1.

E.5. Pre-bid Meeting:

All those bidders who had purchased bid document can participate in the meeting to seek clarifications on the bid, if any.

Managing Director