

# **Open Competitive Bid (OCB)**

**For**

**Procurement of Computer Hardware & Other Items  
under Fixed Price Contract**

**For**

**Andhra Pradesh Government**

**Proprietary & Confidential**

**Andhra Pradesh Technology Services Limited,  
Boorgula Ramakrishna Rao Bhavan, B-block, 4th floor,  
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## **Proprietary & Confidential**

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## **apts**

### **News paper advertisement.**

APTS bid document for procurement of Computer Hardware & Other Items under Fixed Price Contract Basis for Andhra Pradesh Government.

#### **Time schedule of various tender related events:**

Bid calling date	25/01/2012
Pre-bid conference date/time	02/02/2012, 11:30 AM
Bid closing date/time	10/02/2012, 03:00 PM
Bid opening date/time	10/02/2012, 03:30 PM
Bid Document Fee	Rs. 5,000/-
APTS Contact person	Manager (IIP&NW)
Reference No.	APTS/IIP/329/HW-RC/2012

For further details regarding detailed tender Notification, specifications and digital certificate please **visit <http://www.apts.gov.in>**. The document is to be purchased by firms for participation.

**Mail-id – [mdapts@apts.gov.in](mailto:mdapts@apts.gov.in), [rajakr@apts.gov.in](mailto:rajakr@apts.gov.in)**

**Contact phone nos. (40) 23224289; (40) 23223753; Fax: (40) 23227458/8057**

**Managing Director, APTS Ltd**

## Section A

### Tender call notice.

**Andhra Pradesh Technology Services Limited (APTS),  
Boorgula Rama Krishna Rao Bhavan, B- Block, 4<sup>th</sup> floor,  
Tank Bund Road, Hyderabad, AP 500 063, India.  
Phones : (40) 23224289; (40) 23223865; Fax: (40) 23227458.**

APTS bid document for procurement of Computer Hardware and Other Items under Fixed Price Contract basis for Andhra Pradesh Government.

Time schedule of various tender related events.

Bid calling date	25/01/2012
Pre-bid conference date/time	02/02/2012, 11:30 AM
Last date/time for clarification	02/02/2012, 05:00 PM
Last date/time for sale of bid documents	10/02/2012, 02:00 PM
Bid closing date/time	10/02/2012, 03:00 PM
Bid opening date/time	10/02/2012, 03:30 PM
Bid Document Fee	Rs. 5,000/-
APTS Contact person	Manager (IIP&NW)
Reference No.	APTS/IIP/329/HW-RC/2012

### **A.1 The solution, service or material required:**

Supply of Computer Hardware and other items under Fixed Price contract basis to various Govt. Departments, Corporations & Educational Institutions across the AP through AP Technology Services Ltd (APTS). The rates finalized for this systems shall in general, be applicable for every orders, which have an estimated value of less than Rs.20 Lakhs. All those orders, which have an estimated value of more than RS.20 Lakhs shall not be governed by this rates.

Sl.No	Items Particulars	Approximate Quantity (nos)	Estimated EMD value Rs.	Detailed Specifications at Annexure
<b>SERVERS (Tower Model)</b>				Annexure-I
1	SER01-Low End Servers	15	27600	
2	SER02-Mid Range Servers	7	21000	
<b>DESKTOPS</b>				Annexure-II
3	PC01- Desktop-Type-01	50	29000	
4	PC02- Desktop-Type-02	150	99000	
5	PC03- Desktop-Type-03	100	84000	
6	PC04- Desktop-Type-04	25	11250	
7	PC05- Desktop-Type-05	50	26500	
8	PC06- Desktop-Type-06	25	17750	Annexure-III
<b>PRINTERS</b>				
<b>DOT MATRIX PRINTERS</b>				
9	PRN-01-Dot Matrix Printer -80 Col. 9 pin	25	3750	
10	PRN02-Dot Matrix Printer- 80 Col. 24 pin	25	5750	

11	PRN06-Dot Matrix Priner - 132 Col. 9 pin	25	6500		
12	PRN07-Dot Matrix Printer - 132 Col. 24 pin	25	7500		
<b>LASERJET PRINTERS-MONO</b>					
13	LJ01-Entry Level Mono Printer	125	15500		
14	LJ02-Mid Range - Normal Mono Printer	40	8800		
15	LJ03-Mid Range - Duplex & Network Mono Printer	25	15000		
16	LJ04-High End - Duplex & Network Printer	15	15000		
<b>MULTI FUNCTION PRINTER</b>					
17	MFP01 - Entry Level Multi Function Printer	25	6000		
18	MFP02- Mid Range Multi Function Printer	10	3200		
<b>UPS</b>					
19	UPS01- 550 VA-12 V 7 AH	25	1500		Annexure-IV
20	UPS02- 550 VA-12 V 14 AH	25	2250		
21	UPS03- 600 VA-12 V 7 AH	100	7600		
22	UPS04-600 VA-12 V 14 AH	100	10000		
23	UPS06 -1 KVA	25	12500		
24	UPS07-2 KVA	10	7200		
25	UPS08-3 KVA	10	9000		
26	UPS09-5 KVA	10	18000		
27	UPS10-7.5 KVA	50	150000		
28	UPS11-10 KVA	10	32000		
<b>GPS</b>					
30	GPS	100	17000	Annexure-V	
<b>Integrated Multifunction Device</b>					
31	Integrated Multifunction Device	100	17000	Annexure-VI	
<b>Furniture</b>					
32	TAB01-Computer Table Type-01	50	4000	Annexure-VII	
33	TAB02-Computer Table Type-02	50	2600		
34	TAB03-Computer Table Type-03	50	2800		
35	CH01- Computer Chair Type-01	25	1000		
36	CH02- Computer Chair Type-02	25	2250		
37	CH03- Computer Chair Type-03	25	500		
<b>Air Conditioners</b>					
38	AC01- Split Air Conditioner - 1.0 Ton	20	9600	Annexure-VIII	
39	AC02- Split Air Conditioner - 1.5 Ton	20	11600		
40	AC03- Split Air Conditioner - 2.0 Ton	20	11600		
<b>Generators</b>					
41	DG01 - 10 KVA DG SET	5	25000	Annexure-IX	
42	DG02 - 30 KVA DG SET	5	35000		
43	DG03 - 40 KVA DG SET	5	40000		

**Note :** The quantities are indicative for the purpose of cost estimation only. Actual quantity may vary depending on the requirements.

**A.2. Scope of incidental services:**

1. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods .
2. During the Warranty Period services.
3. Guarantee of the material and replacement in case of defect or rejection at the time of delivery to department and before issue to the Citizen.

**A.3. Delivery period :**

From the date of indent by APTS, all the items should supply to user department as follows:

- a) For Hyderabad Locations Delivery and Installation 2 Weeks
- b) For Out Locations Across the AP Delivery and Installation 4 Weeks for less than 20 location, 6 weeks for more than 20 locations.

**A.4. Quality Check:** The quality of the items in all schedules will be checked by the Department/any Govt. approved agency or any other authorized agency recommended by the department. When the deliverables are made as per the indent, the representative of the AP Technology Ltd will conduct quality check and then advise the Department. In case, the items are not confirming to the quality standards, they will be rejected besides levying penalty of 10% of the value of the quantity of that particular item.

**A.5 Contract:** The Contract agreement shall be entered between The Managing Director, AP Technology Ltd with successful bidder.

**A.6 Payment:** 90% payment will be made by APTS from the date of submission of delivery challans and other mandatory documents by the vendor and balance 10% will be released the after successful completion of Acceptance test by APTS. Incase the site is not ready: 75% of the cost the equipment for that site will be released on submission of Site not ready certificate from the user.

**A.7 Warranty:** 3 years Comprehensive warranty for Servers, Desktops, Printers & UPS including batteries from the date of Installation cost of AMC for 4<sup>th</sup> year and 5<sup>th</sup> year should be quoted separately.

## Section B

### B.1.1.Pre-qualification evaluation Criteria

The pre-qualification criterion has been described in this section. The bidder would be evaluated based on the pre-qualification and technical evaluation bid submitted by the bidder. The bidder must provide a signed copy of the following table with appropriate information along with the pre-qualification.

1. The bidder should be a manufacturer / authorized representative of a manufacturer and should be in business of manufacture, and or supply and maintenance of the offered items for a minimum period of Three years in India as on bid calling date. OEM authorization certificate for the current year should be enclosed.
2. The bidder should have at least three service centers in Andhra Pradesh (Across 3 Regions) with minimum 2 services personnel at each service center as on bid calling date.
3. The bidder should furnish the information on major past supplies under the relevant product/services and satisfactory performance for any two of the Financial years 2008-09, 2009-10 and 2010-11.
4. The bidder should have minimum cumulative turnover for the items/products mentioned (irrespective of brand/model) and for the brand offered, during the period of 2008-09, 2009-10 and 2010-11 financial years as follows:-

Schedule	Item name	Financial year	Cumulative Sales in 3 years (nos.)	Brand offered cumulative sales in 3 years(nos)
1	Servers	2008-11	44	22
2	Desktop/Laptop	2008-11	800	400
3	Printer	2008-11	600	300
4	UPS	2008-11	700	350
5	GPS	2008-11	200	100
6	Integrated Multifunction Device	2008-11	200	100
7	Furniture	2008-11	400	200
8	Air Conditioner	2008-11	100	50
9	Generators	2008-11	30	15

5. The bidder should have average annual turnover of **Rs. 5 Crores** and above each in the last three financial years of 2008-09, 2009-10, 2010-11 (Statutory Auditor's Certificate stating the annual sales turnover for the last three financial years of 2008-09, 2009-10, 2010-11.)
6. The Net Worth of the bidder should be positive (Statutory Auditor's Certificate stating that the bidder has a positive net worth).
7. Only the brands registered with APTS can be quoted this tender.

Note : Relevant documents in support of above should be furnished

## Section C

### **C1. Statement of important limits/values related to bid**

S. No	Item	Description
1	EMD	EMD to be submitted items wise in the name of Managing Director, APTS payable at Hyderabad as details given at Clause Section A.1.
2	Bid Validity Period	30-06-2012
3	EMD validity Period	14-08-2012
4	Warranty	3 Years Comprehensive warranty for Servers, Desktops, Printers & UPS's (including batteries) from the date of Installation.
5	Period for furnishing performance security	Shall be submitted to APTS within 7 days from date of receipt of notification of award.
6	Performance security value	10% of quoted cost for the estimated quantity value in favour of The Managing Director, AP Technology Department, Hyderabad. If the quantity of items procured is more than estimated quantity then the successful bidders has to submit additional Performance Security of 10% of quoted cost for the estimated quantity and so on.
7	Performance security validity period	60 days beyond contract period
8	Period for signing contract	Within 10 days from date of receipt of notification of award
9	Payment terms :	<ul style="list-style-type: none"> <li>i) 90% payment will be made by APTS from the date of submission of delivery challans and other mandatory documents by the vendor.</li> <li>ii) Balance 10% will be released the after successful completion of Acceptance test by APTS.</li> <li>iii) Incase the site is not ready: 75% of the cost the equipment for that site will be released on submission of Site not ready certificate from the user.</li> </ul>
11	LD for late deliveries	1% of the late delivered or deemed late delivered goods for One week or part thereof, 1.5% for Second week or part thereof, 2% for Three week or part thereof and so on.
12	Maximum LD for late deliveries	10% of value of late delivered or deemed late delivered goods
13	Penalty for failure to maintain quality as per specification	Cancellation of orders and forfeiture of performance security
14	Conditional bids	Conditional bids are not accepted
15	Options for the required equipment	If the bidder wants to give option, they may submit it as separate bids along with separate EMD. This will be treated as separate bid for evaluation.

16	Bid submission	Bidders are requested to submit the bids after issue of minutes of the pre bid meeting duly considering the changes made if any, during the pre bid meeting. Bidders are totally responsible for incorporating/complying the changes/amendments issued if any during pre bid meeting in their bid.
19	Eligibility Criteria	As per Section B
20	Special Condition of Contract	<ol style="list-style-type: none"> <li>1) The Fixed Price System will be valid for 3 months from the date of signing the agreement. MD APTS in consultation with successful bidder shall have the option to extend the contract.</li> <li>2) All the departments and organizations of AP Government in order to use in this fixed price contract systems shall have to place indent to APTS. This rates cannot and should not be used to place order</li> <li>3) The successful bidder should use this rates of the order is placed on them by APTS only. In case any vendor is found using these rates in getting orders directly from the departments without referring to APTS, the vendor will be blacklisted for a minimum period of 1 year.</li> </ol>
21	Pre-Bid Meeting	All who had purchased the bid document can participate in the meeting to seek clarifications on the bid, if any

**Section -D**

**D Technical specifications:**

Sl.No	Items Particulars	Approx. Quantity (nos)	Detailed Specifications at Annexure
<b>SERVERS (Tower Model)</b>			Annexure-I
1	SER01-Low End Servers	15	
2	SER02-Mid Range Servers	7	
<b>DESKTOPS</b>			Annexure-II
3	PC01- Desktop-Type-01	50	
4	PC02- Desktop-Type-02	150	
5	PC03- Desktop-Type-03	100	
6	PC04- Desktop-Type-04	25	
7	PC05- Desktop-Type-05	50	
8	PC06- Desktop-Type-06	25	Annexure-III
<b>PRINTERS</b>			
<b>DOT MATRIX PRINTERS</b>			
9	PRN-01-Dot Matrix Printer -80 Col. 9 pin	25	
10	PRN02-Dot Matrix Printer- 80 Col. 24 pin	25	
11	PRN03-Dot Matrix Printer - 132 Col. 9 pin	25	
12	PRN04-Dot Matrix Printer - 132 Col. 24 pin	25	
<b>LASERJET PRINTERS-MONO</b>			
13	LJ01-Entry Level Mono Printer	125	
14	LJ02-Mid Range - Normal Mono Printer	40	
15	LJ03-Mid Range - Duplex & Network Mono Printer	25	
16	LJ04-High End - Duplex & Network Printer	15	
<b>MULTIFUNCTION PRINTER</b>			
17	MFP01 - Entry Level Multi Function Printer	25	
18	MFP02- Mid Range Multi Function Printer	10	
<b>UPS</b>			
19	UPS01- 550 VA-12 V 7 AH	25	
20	UPS02- 550 VA-12 V 14 AH	25	
21	UPS03- 600 VA-12 V 7 AH	100	
22	UPS04-600 VA-12 V 14 AH	100	
23	UPS05 -1 KVA	25	
24	UPS06-2 KVA	10	
25	UPS07-3 KVA	10	
26	UPS08-5 KVA	10	
27	UPS09-7.5 KVA	50	
28	UPS10-10 KVA	10	

<b>GPS</b>			Annexure-V
29	GPS	100	
<b>Integrated Multifunction Device</b>			Annexure-VI
30	Integrated Multifunction Device	100	
<b>Furniture</b>			Annexure-VII
31	TAB01-Computer Table Type-01	50	
32	TAB02-Computer Table Type-02	50	
33	TAB03-Computer Table Type-03	50	
34	CH01- Computer Chair Type-01	25	
35	CH02- Computer Chair Type-02	25	
36	CH03- Computer Chair Type-03	25	
<b>Air Conditioners</b>			Annexure-VIII
37	AC01- Split Air Conditioner - 1.0 Ton	20	
38	AC02- Split Air Conditioner - 1.5 Ton	20	
39	AC03- Split Air Conditioner - 2.0 Ton	20	Annexure-IX
<b>Generators</b>			
40	DG01 - 10 KVA DG SET	5	
41	DG02 - 30 KVA DG SET	5	
42	DG03 - 40 KVA DG SET	5	

**Note :** All the bidders must submit the technical compliance statement for annexure specifications on prescribed format (Form- T1) along with technical bid is mandatory

## **Section E**

### **E.1 Bidding procedure - Separate bid for each schedule :**

**E.1.** Offers should be made in three parts namely, "Pre-qualification bid", "Technical bid" and "Financial bid" and in the format given in bid document. Each offer should be placed separately

- 1.) EMD details should be given in the "Pre-qualification bid".
- 2.) Tenders will be accepted only from those who have paid the tender document fee.
- 4.) All correspondence should be with APTS contact person.
- 5.) A complete set of bidding documents may be purchased by interested bidders from the APTS contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favour of "The Managing Director, Andhra Pradesh Technology Services Ltd." and payable at Hyderabad (India).

### **E.2. Pre-qualification bid:**

It shall include the following information about the firm and/or its proposal.

1. General information on the bidder's company in Form P-1
2. Turn over details in relevant field in Form P-2
3. List of major customers in support of turnover in Form P-3
4. Certification if any in supply of the required consumables in Form P-4 (Bidder's format)
5. Manufacturer's authorization to participate in bidding process apart from such other documents like authorization certificate for dealing in the products for which bid is submitted.( However this will not apply to Manufacturers) as per format given in Annexure -3. MAF supplied in any other form will render the bid non responsive.

### **E.3. Technical Bid:**

1. Deviation(s) to technical specification, if any in Form T-1
2. Check list in Form T-2
3. Un-priced bill of material in Form T-3
4. Detailed technical documentation, reference to various industry standards to which the products/ services included in vendor's offer conform, and literature concerning the proposed solution in Form T-4 (Bidder's format)
5. Other information, if any required in the bid document in Form T-5(Bidder's format)

### **E.4. Financial bid:**

The financial bid should provide cost calculations corresponding to unit price of each item of the schedule in Form F-1.

### **E.5. Pre-bid Meeting:**

All those bidders who had purchased bid document can participate in the meeting to seek clarifications on the bid, if any.

## Section F

### **Bid evaluation procedure:**

Bids would be evaluate for entire Schedule. Bidders should offer prices for all the items of Schedule and for the full quantity of an item of Schedule failing which such bid will not be considered. Technical bid documentation should be in the prescribed format. If a vendor has any comment to offer about the procedural aspects of this tender, it should be intimated to APTS during the pre-bid meeting. In case the schedule or procedure of tender processing is revised, the same shall be communicated in the APTS website or by e-mail as the case may be to all vendors who have paid the tender document fee.

### **F.1. Opening of bids:**

Immediately after the closing time, the APTS contact person shall open the pre-qualification bid', and list them for further evaluation. The Technical bids of only those bidders who qualify in the pre-qualification bid will be opened at the date that will be informed by APTS. After evaluation of technical bids, the financial bids of only those bidders who qualify in technical evaluation will be opened.

### **F.2. Pre-qualification bid documentation:**

The Pre-qualification bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, APTS may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in Pre-qualification bid documentation.

### **F.3. Technical bid documentation:**

Technical bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the product /services offered, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, APTS may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

### **F.4. Award Criterion:**

Final choice of firm to execute the project shall be made on the basis of conformity to technical specifications, appropriateness of the product offered, capability of bidder to execute and service the project and appropriateness of financial offer from the point of view of cost-effectiveness over the entire maintenance period for the product/services.

**F.5. Award of contract:** Evaluation of financial bids will be schedule wise. APTS reserves the right to award the contract schedule wise.

**Non-conformity to the quality:** Cancellation of the order and forfeiture of performance security

**Managing Director, APTS**